

# 2016-2017 Lourdes Catholic School Strategic Initiatives

---

*Updated on May 10, 2017*

Submitted by Mike Puthoff, David Reilly, Sarah Snyder, Lindsey Veit, Cayleah Willits

The workgroup met on May 9 to discuss the progress made on our strategic initiatives. Many successes were achieved over the year. Below is a list of items that were achieved. These items should be moved out of our strategic initiatives and into annual activities. Responsibilities parties have been identified.

- Implementation of family service hours plan
  - Home and School
- Sharing of quarterly Parish and School finances with school families through reports sent home.
  - Business manager
- Continue budget planning throughout the academic year
  - Business manager and School Board Finance Committee
- Hold mandatory family orientation at the start of the academic year
  - Principal, teacher representative
- School Board member on Parish Council, Parish Council representative on School Board
  - School Board and Parish Council president
- Sharing of school activities in OLOL and SJV Church Bulletins on a routine basis
  - Principal
- Plan joint school and Parish activities
  - School Board and Parish Council representative
- Parent education session on contemporary topics
  - School counselor in collaboration with other school counselors in Diocese
- Continue Donut Sunday after mass
  - Home and School
- Marketing of the school through social media
  - Home and School and School Board Marketing Committee
- Continue ambassador program for new families
  - Home and School
- Continue activities that bring together school and parish families
  - Home and School and Parish Council

The subgroup also went through the strategic initiatives and felt the following items still needed to be addressed in 2017-2018.

# 2017-2018 Lourdes Catholic School Strategic Initiatives

---

## **1. Finances and Budgeting**

1.1. Work with Parish Council and Finance Council in implementing Parish wide strategic initiatives

1.1.1. Ongoing throughout 2017-2018

1.1.2. School Board President, Parish Council President

1.2. Be actively engaged in any plans for Parish wide facilities improvement plan or capital campaign plans.

1.2.1. As needed bases on parish wide planning

1.2.2. School Board President, Pastor, Principal

1.3. Successfully obtain grants to support the school

1.3.1. Ongoing throughout 2017-2018

1.3.2. School Board Grants Committee

1.4. Revise and clarify the class size policy

1.4.1. Complete by December 2017

1.4.2. School Board Policies and Procedures Committee

## **2. Community and Communications**

2.1. Define specific expectations for pastor, administrator, teacher and staff involvement and participation in school and parish related events.

2.1.1. Complete by December 2017

2.1.2. School Board President, Pastor, Principal, Business Manager, Teacher Representative

2.2. Develop a specific plan for communication between Our Lady of Lourdes and St. John Vianney to promote parish unity for Catholic Education.

2.2.1. Complete by August 2017

2.2.2. Pastor, School Board Representative

### **3. Marketing and Enrollment**

- 3.1. Develop a calendar of events to showcase Catholic education after masses at OLOL and SJV.
  - 3.1.1. Complete by October 2017
  - 3.1.2. School Board Marketing Committee
  
- 3.2. Create an ambassador program for 4<sup>th</sup>-5<sup>th</sup> grade families to showcase our middle school and Assumption High School
  - 3.2.1. Complete by December 2017
  - 3.2.2. School Board Representative, Home and School Representative
  
- 3.3. Organize tours of school on a quarterly basis after mass
  - 3.3.1. Complete by October 2017
  - 3.3.2. School Board Marketing Committee.
  
- 3.4. Implement activities that bring together school children and youth group/religious education children.
  - 3.4.1. Complete by December 2017
  - 3.4.2. Home and School and Religious Education staff