

Lourdes Catholic School – Board of Education

Thursday, February 8, 2018, 7:00 – 9:00 PM

Location: Lourdes Catholic School Library

Agenda

	Voting Members		Non-Voting Members
X	Karen Moldt - President	X	Jennifer Alongi - Principal
X	Maren Stoflet – Vice President	X	Sheryl Lackey – Business Manager
	Kris Derscha – Secretary		Nicki Johnson – H&S President
	Fr. Jason Crossen	X	Fr. Chis Weber
X	Tyler Edwards	X	Sarah Snyder – Teacher Representative
	Teresa Heden		Cayleah Willits – Teacher Representative
	John Leinart	X	Alec Clark –Athletic Director
X	Steve McIntosh		Emily Andes – Director Faith Formation
X	Donica Mokosak		Brian Nikulski - SJV Representative
	Brian Nikulski		Dave Kaney – Parish Council
X	Mike Puthoff	X	Tony Lemek – Board Alternate
X	Dave Reilly		

- 1) **Call to Order** – meeting called to order at 7:03 PM by Karen Moldt.
- 2) **Opening Prayer** – offered by Fr Chris Weber
- 3) **Introduction of Guests** – James Flattery (Seminarian Intern at OLOL)
- 4) **Approval of Agenda** – Motion offered by Tyler Edwards, second by Steve McIntosh, approved by board.
- 5) **Approval Minutes** – January meeting minutes previously approved electronically.
- 6) **Open Forum** – nothing offered.
- 7) **Strategic Initiatives Update (Puthoff, Veit, Reilly, Snyder, Willits)** – see email from Mike Puthoff
 - a. Mr. Puthoff will bring a full report to the March BOE meeting to discuss incorporation and progress of strategic initiatives.
- 8) **Father Jason Report**
 - a. Update on committee looking at Bettendorf Catholic community – Sheryl Lackey shared the newly formed Bettendorf Study Committee will have their first meeting on Wed Feb 28th. Tom Quinn will be there to present the life cycle analysis done by Bush Construction. Mr. Quinn has much experience and involvement with OLOL and LCS. Fr Chris Weber spoke that the life cycle analysis includes dollar assessments of what needs to be done to maintain the current status, for some renovation, and for new construction.

Estimates are around \$8 million for 10 years to keep up with needed maintenance and renovation, to heavy renovation upwards of \$12 million including for heat issues with the boilers being a significant portion. Fr Chris Weber shared there are also impacts of renovation work that has impacts to keep or bring the buildings up to code and the list only includes practical needs. The majority of structure and upgrades are needed for the school, with dollar amounts not as significant for the church.

- b. Update on discussions with Fr Vrba regarding financial support from SJV – Sheryl Lackey has reached out to Fr Vrba and will follow-up, and is hopeful for continued positive support. Mrs. Lackey reinforced that SJV does support LCS financially and has no reason to believe that will change.

9) Special Interest Group Reports:

- a. Boosters/AD Report (Alec Clark) – see report
 - i. Karen Moldt asked Alec Clark when the cutoff for determining if there are enough people signed up to move ahead with the April Fun Run. Mr. Clark would like 70 participants signed up to make it a go.
- b. Home & School Association (Nicki Johnson) – see report
- c. Teacher Representative (Sarah Snyder and Cayleah Willits) – see report
- d. Scott County Catholic Schools Advisory Board (Donica Mocosak, Jennifer Alongi)
 - i. Advisory Board had not met since last BOE meeting, and next meeting scheduled is March 12th.
- e. Assumption High School (John Leinart) – see report
- f. Grant Writing (Teresa Heden) – see email from Teresa Heden
 - i. Grant meeting is planned with the hired consultant on March 1st to help narrow down to a priority list of potential grants for more immediate school needs. Mike Puthoff suggested developing a prioritized needs list for school items such as input from teacher needs, in light of pursuing near-term SCRA grant with a submittal date of April. Ms. Alongi shared that the consultant helps rank grants with perceived potential for achievement. Question if teachers could help determine a list of needs. Mrs. Snyder agreed to help, Mr. Puthoff will share SCRA grant info with Mrs. Snyder and she will help get back a list of needs from the teachers.
- h. Pastoral Council Report (Dave Kaney) – see report
- i. School Improvement Advisory Committee (Ms. Alongi/Donica Mocosak) – no report

10) Religious Education Reports:

- a. Emily Andes – Director of Faith Formation – see report

11) Board Committee Reports:

- a. Finance (Karen Moldt, Mike Puthoff, Dave Reilly Jennifer Alongi, Sheryl Lackey, Andrea McGivern)
 - i. Finance Committee will be meeting in the next week or so to continue working on the 2018-19 school budget.
- b. Policy & Procedure (Kris Derscha, Maren Stoflet)
 - i. 3rd reading of Policy 810A: Tuition – Motion offered by Mike Puthoff, second by Tyler Edwards, approved by board with no additional changes.
 - ii. 3rd reading of Policy 213A: Board of Education Meeting Format – Motion offered by Mike Puthoff, second by Donica Mokosak, approved by board with no additional changes.
 - iii. 3rd reading of Policy 213B: Open Forum for Regularly Scheduled Board of Education Meetings – Motion offered by Steve McIntosh, second by Tyler Edwards, approved by board with no additional changes.
 - iv. 2nd reading of Policy 810B: Tithing-LOL Students – Motion offered by Mike Puthoff, second by Donica Mokosak, approved by board with revision to capitalize “Pastor.”
 - v. 2nd reading of Policy 810C: Contribution-SJV Students – Motion offered by Donica Mokosak, second by Mike Puthoff, approved by board with revision to capitalize “Pastor.”
 - vi. Policy 810D: Failure to Meet Financial Commitment – agreed to postpone 1st reading until March BOE meeting to allow Sheryl Lackey time to offer input from Business Office.
- c. Public Relations / Marketing (Tyler Edwards) – see report
 - i. Survey input was used to choose topics to highlight in Preschool/Pre-K newsletter.
 - ii. Greater Facebook activity and “likes” because of Catholic Schools Week posts.
 - iii. Working on getting LCS sponsored stories for QCMomsBlog - Erin Emerle has agreed to write features for LCS.
- d. St John Vianney Update (Brian Nikulski) – no report, no meeting since last BOE meeting
- e. Executive (Karen Moldt-Chair)
 - i. Lent Soup Supper –Teresa Heden had brought question forward to see if there was any interest in someone taking one of the nights. No volunteers for the two remaining March 5th and 12th dates (5th is Monday following Starry Night and 12th is spring break). There may have been volunteers since this was last brought up. No further action at this time.

12) Principal Report – see report

- a. Karen Moldt asked how Kindergarten roundups have been going. Ms. Alongi shared that 20 students are currently enrolled for Kindergarten, 48 students and possibly more for Pre-K. There is one more scheduled roundup for February 22nd. There has not been an increase in enrollment from SJV Preschool/Pre-K.

13) Business Manager’s Report – see report

- a. Review of 2018-19 School Budget – Sheryl Lackey shared the 4-yr old Preschool budget status, with a quick overview.
- b. Update on status of tithing, tuition payments and lunch accounts.

14) Old Business or New Business – none

15) Closing Prayer – offered by Fr Chris Weber

16) Adjourn regular session – Motion to adjourn offered by Tyler Edwards, second by Donica Mokosak, approved by board at 7:53 PM.

17) Closed Session – personnel item

18) Re-enter regular session – at 8:59 PM. Recommendation for Karen Moldt to merge comments for annual principal evaluation and submit to Fr Jason Crossen, and follow-up with a meeting with Ms. Alongi. Recommendation offered by Dave Reilly, second by Steve McIntosh, approved by board.

19) Adjourn – Motion to adjourn offered by Tyler Edwards, second by Donica Mokosak, approved by board at 9:00 PM.

20) Future Meetings

- March 8, 2017 – 6:30 p.m. LCS Library