

**Lourdes Catholic School-Board of Education**

**Tuesday, October 16, 2018-6:00 PM**

**Location: Lourdes Catholic Library**

**Meeting Minutes**

	<u>Voting Members</u>		<u>Non-Voting Members</u>
X	Tyler Edwards - President	X	Jennifer Alongi - Principal
X	Donica Mokosak – Vice President		Sheryl Lackey – Business Manager
X	Steve McIntosh– Secretary		Angie Kaney-H&S President
	Fr. Jason Crossen	X	Fr. Chris Weber
X	Dave Reilly	X	Sarah Snyder – Teacher Representative
X	Kurt Tressel	X	Cayleah Willits – Teacher Representative
	John Leinart		Alec Clark –Athletic Director
X	Tony Lemek		Emily Andes – Director Faith Formation
X	Mark Martinez	X	Kelly Bush – Liaison BOE/Parish Council
	Brian Nikulski (and SJV Representative)	X	Amy Paul-SAM
X	Karen Moldt		

1. **Call to Order** - Meeting called to order at 6:02 PM by Tyler Edwards
2. **Opening Prayer** - Offered by Fr. Chris
3. **Introduction of Guests:** Amy Paul
4. **Approval of Agenda** - Motion offered by Dave Reilly, second Karen Moldt approved by board.
5. **Approval of Minutes** - September meeting minutes have a few changes, will be sent out electronically for approvals
6. **Open Forum** - Nothing presented in open forum
7. **Fr. Jason Crossen Report / Fr. Chris Weber Report**
  - a) 63 people in ALPHA-Close to 40 people are faces we don't recognize

- b) Hired Brett Adams- Joining between now and the first of the year
  - c) January launching *Catholicism 101*—"Everything you were supposed to learn in Sunday school but didn't"
  - d) *Catholicism 101* will last 10 weeks
  - e) Bett. Cath. Study committee report presented to the Bishop. Bishop is asking for Feasibility study for the entire city of Bettendorf.
  - f) All scenarios would include a school
8. **Special Interest Group Reports:**
- a. **Boosters/AD Report (Alec Clark)**-Not present, no questions
  - b. **Home & School Association (Angie Kaney)** Not present
    - i. Trunk or Treat
    - ii. Dave Reilly asked Donica Mokosak how the on-line Scrip is going. She commented that it is a slow go thus far. May take a while to catch on.
    - iii. Tyler offered that maybe Marketing could do a short video/promotion showing how easy it is to do on-line.
  - c. **Teacher Representatives (Sarah Snyder and Cayleah Willits)**
    - i. See Report
  - d. **Scott County Catholic Schools Advisory Board**
    - i. Will meet Nov. 12th
  - e. **Assumption High School (John Leinart)-not present**
    - i. No questions
  - f. **Parish Council Report (Kurt Tressel)-**
    - i. See Kurt's Report
    - ii. Question at the meeting was what was the highest enrollment this school has ever had? (No one had answer)
    - iii. Annual Diocesan Appeal has been launched the last 2 weeks stated Fr. Chris
  - g. **School Improvement Advisory Committee (Jennifer Alongi/Donica Mokosak)**
    - i. There was no new meeting since the last BOE
9. **Religious Ed. (Emily Andes) Not present (See email report)**
- a. No new questions
10. **Board Committee reports**
- a. **Finance Committee** - No New Report
  - b. **Policy and Procedure – Tony Lemek**
    - i. First reading 360A-*Contract Renewal/Non-Renewal*
    - ii. Need to remove the word "provost" and "president of BOE"...take out "Faith Formation Committee"
    - iii. Karen Moldt will look at specific dates in the policy.
    - iv. 1<sup>st</sup> reading approved with amendments; Motion offered by Kurt Tressel, second by Donica Mokosak
  - c. First Reading Policy 303B-*Administration/Contract-Teachers*

1. What is a “probationary contract” asked Fr. Chris. Karen Moldt said Sheryl Lackey talked with Dr. Lee Morrison and she said we are following what is in the Diocese of Davenport. Ms. Alongi offered “after 3 years”
2. Motion for approval: first Donica Mokosak, second by Kurt Tressel first reading passes
- ii. 501A-*Admissions*-Second reading
  1. Motion by Donica Mokosak, 2<sup>nd</sup> Kurt Tressel approved second reading
- iii. Policy 501B-*Transferring Students*-3<sup>rd</sup> Reading
  1. Kurt Tressel votes to adopt, Donica Mokosak 2<sup>nd</sup>, all in favor (3<sup>rd</sup> reading pass)
- iv. Policy 350.1A-*Administration*
  1. A few edits change “eight” members to “seven” –will be following the Diocese of Davenport policy 310. Vote to change 8 to 7---First Donica Mokosak, second by Kurt Tressel. Passes 1<sup>st</sup> reading
- d. **Grant Writing**
  - i. Karen Moldt met with Sheryl Lackey and Ms. Alongi last week—Linda Wastyn-Consultant hired last year agreed to write/apply for 10 grants.
  - ii. Sheryl Lackey mentioned that Lourdes filled out a St. Vincent’s Grant
- e. **Public Relations Marketing (Tyler Edwards)**
  - i. More direct mail to targeted areas (specific neighborhoods)
  - ii. Postcards on why kids love Lourdes
  - iii. SJV Outreach—get them more involved in OLOL school activities
  - iv. STEAM Flier (See Tyler’s notes)
- f. **St. John Vianney Update (Brian Nikulski) -Not present**
  - i. No report
- g. **Executive (Tyler Edwards)**
  - i. Resignation of Nicki Johnson—need to replace her and perhaps get a couple alternates—send recommendations to Fr. Jason for his approval/comment

**11. Principal Report (Jennifer Alongi)**

- a. Lourdes did not receive the grant with Arconic; Westerman Grant-Social Studies (unknown at this time), Grant to Hav Life athletic camp (unknown at this time)—grants to RDA, Community Foundation, Theisens, Kaboom to remodel the playground (waiting to hear)
- b. Next BOE meeting discuss Mrs. Paul’s new role and perhaps can schedule an open house type night with parents to discuss her new role.

**12. Business Manager Report (Sheryl Lackey)-not present**

**13. Closing Prayer: Offered by Fr. Chris**

14. **Adjourn Regular Session:**

15. **Closed Session-Motion to go to closed session offered Dave Reilly, second Donica Mokosak 7:08 PM**

a. **Motion to adjourn offered by Tony Lemek, second by Dave Reilly**

16. **Motion to Adjourn offered by Karen Moldt, second by Tony Lemek 7: 20 PM**

17. **Future Meetings**

- Tuesday, November 20, 2018, 6 PM
- Tuesday, December 18, 2018, 6 PM
- Tuesday, January 15, 2019, 6 PM
- Tuesday, February 19, 2019, 6 PM
- Tuesday, March 19, 2019, 6 PM
- Tuesday, April 16, 2019, 6 PM
- Tuesday, May 21, 2019, 6 PM
- Tuesday, June 18, 2019, 6 PM