

Lourdes Catholic School-Board of Education

Tuesday, September 18, 2018-6:00 PM

Location: Lourdes Catholic Library

Meeting Minutes

	<u>Voting Members</u>		<u>Non-Voting Members</u>
X	Maren Stoflet - President	X	Jennifer Alongi - Principal
X	Tyler Edwards – Vice President	X	Sheryl Lackey – Business Manager
X	Steve McIntosh– Secretary	X	Angie Kaney-H&S President
X	Fr. Jason Crossen	X	Fr. Chris Weber
	Nicki Johnson	X	Sarah Snyder – Teacher Representative
X	Kurt Tressel	X	Cayleah Willits – Teacher Representative
X	John Leinart	X	Alec Clark –Athletic Director
X	Tony Lemek		Emily Andes – Director Faith Formation
X	Donica Mokosak	X	Kelly Bush – Liaison BOE/Parish Council
X	Brian Nikulski (and SJV Representative)		Mark Martinez
X	Karen Moldt		Danielle Behnke
X	Dave Reilly		

1. **Call to Order** - Meeting called to order at 6:00 PM by Maren Stoflet
2. **Opening Prayer** - Offered by Ms. Alongi
3. **Introduction of Guests:** Amy Paul, Shannon Heck, Andy Craig (AHS),
4. **Approval of Agenda** - Motion offered by John Leinart, second by Brian Nikulski, approved by board.
5. **Approval of Minutes** - August meeting minutes approved electronically (with two omissions)
6. **Open Forum** - Nothing presented in open forum
7. **Andy Craig (AHS) Presentation:** Lourdes/AHS busing trends
 - a) Drop-off is down to 12 students this year

- b) Now only running 1 bus for Lourdes (down from 3)
- c) 50 Miles a day \$19,800 is what Lourdes is charged by AHS....\$20,744 (actual) AHS loses a little money
- d) If ridership drops to 5 riders AHS/Lourdes will need to re-examine
- e) AHS lost \$4,200 since 2012/2013
- f) Costs for driver per hour, gas, maintenance on the vehicles are all considerations
- g) AHS has no desire to stop transporting Lourdes kids, but there are financial ramifications.
- h) Could raise rates, encourage more people to ride, cancel AHS busing altogether
- i) Maren Stoflet suggested to have finance committee examine further

8. **Old Business / New Business**

- a. Krispy Kreme Donut Fundraiser for Washington D.C. Trip
 - i. Mrs. Heck would like to take money out of D.C. account to purchase the doughnuts
 - ii. Mrs. Paul asks if we can do a pre-sale so we have a good idea how many boxes need to be ordered
 - iii. Fr. Jason/Fr. Chris do not want the selling of doughnuts in the gathering space of the church after mass; they do not want it to look like the (once a month) donut fellowship that Lourdes currently has in place after mass.
 - iv. Motion offered by Dave Reilly, second by Brian Nikulski to move ahead with Krispy Kreme/D.C. fundraiser
- b. **BOE President News and Proceedings**
 - i. Maren Stoflet read her resignation of the BOE due to job transfer
 - ii. At the conclusion of this evening's meeting we will have an election for the VP.
 - iii. Tyler Edwards will take over as President

9. **Fr. Jason Crossen Report / Fr. Chris Weber Report**

- a) (Fr. Jason) Bett. -Catholic Study Committee 9/26 meeting. Review the draft
- b) Meeting with Bishop on October 4th—formal presentation-- working with SJV Our Lady of the River and Lourdes
- c) Different scenarios relocate, renovate, build a new school, keep parish as is, combine SJV and Lourdes, do nothing
- d) Annual Diocesan appeal begins in 2 weeks
- e) Fr. Jason will be gone 10/14-11/1 pilgrimage to the Holy Land and Italy
- f) Fr. Chris added Lourdes had extended an offer and it was accepted by the new youth minister—should be starting the first of the year

10. **Special Interest Group Reports:**

- a. Boosters/AD Report (Alec Clark)
 - i. All Saints using the gym this Thursday, September 20th, Lourdes will keep the gate—no concessions
 - ii. Using a new phone app. Team Snap-The free version

- b. **Home & School Association (Angie Kaney)**
 - i. Highlights—Publishing the School Directory—end of September
 - ii. 46 families have signed up as volunteers in different areas using the new enrollment link.
 - iii. Need to fill some committee chairs
 - iv. Starry Night wish list is due—letters to be going out soon
 - v. Scrip on-line
 - 1. Donica Mocosak offered, getting it on the Lourdes website; the response has been very positive thus far
- c. **Teacher Representatives (Sarah Snyder and Cayleah Willits)**
 - i. AHS first prayer workshops
 - ii. Fall pep rally coming up this month (September 25th) with AHS
 - iii. Middle School mixer was a well-attended event; positive feedback.
- d. **Scott County Catholic Schools Advisory Board**
 - i. Met last Monday night—Principals spoke of enrollments, philosophical discussions
 - ii. **Mitler** Group visiting Lourdes on Wednesday, September 19th
- e. **Assumption High School (John Leinart)**
 - i. John Leinart shared K-8 down 80 students (overall). AHS concerned that there is less Catholic students coming up.
 - ii. Root cause? No one is quite sure why
- f. **Parish Council Report (Kurt Tressel)-No new report**
 - i. No Council meeting—new meeting this Thursday
 - ii. Kelly Bush offered Stacia Carroll will chair the Family Life
- g. **School Improvement Advisory Committee (Jennifer Alongi/Donica Mocosak)**
 - i. Ms. Alongi reports 3 main goals coming out of the meeting:
 - 1. Relationships & Communication
 - 2. Service
 - 3. Marketing & Enrollment (see printed report)
 - ii. Ms. Alongi asks Board to approve the 3 goals
 - 1. Fr. Jason did not agree with some of these items; it needs to be edited
 - 2. Motion by Donica Mocosak and second by Tyler Edwards for these items to be edited

11. **Religious Ed. (Emily Andes) Not present (See email report)**

- a. Sara Scogland has new email address for confirmation

12. **Board Committee reports**

- a. **Finance Committee - No New Report**
- b. **Policy and Procedure – Tony Lemek**

- i. 1st Reading Policy 303A-Contract Period (Change “LCS” to “Lourdes Catholic School”—keep word “Administrator”)
 - 1. All in favor—Motion offered by Tyler Edwards, Second, John Leinart, motion passes
- ii. October will be the first Reading Policy 303B-Contract-Teachers
 - 1. Need documentation but does not need to be sent to the Chancery to remove
 - 2. 3rd paragraph waiting to hear back from Dr. Morrison for further direction on this policy
- iii. 1st Reading Policy 501A-Admissions
 - 1. Motion by Donica Mokosak, 2nd Dave Reilly approved as a first reading
- iv. 2nd Reading Policy 501B-Transferring Students
 - 1. John Leinart votes to accept, Donica Mokosak 2nd, all in favor (2nd reading pass)
- v. Policy 350.1A
 - 1. Review the Diocese documents—tabled the first reading

c. **Grant Writing**

- i. Did not get Bettendorf Façade grant
- ii. Meet in the near future with Karen Moldt, Ms. Alongi, Cheryl Lackey.

d. **Public Relations Marketing (Tyler)**

- i. Lourdes Wine and Cheese Social—very successful -70 people signed up—no money exchanged hands
- ii. Another one scheduled for mid-January 2019.
- iii. Fall Festival coming up—promoting on Snapchat and Facebook
- iv. 100-year Anniversary...Tervis Cups, shirts, with the logo will be available

e. **St. John Vianney Update (Brian Nikulski)**

- i. Fr. Vrba says they are currently promoting Lourdes Catholic School—good movement/good momentum

f. **Executive (Maren Stoflet)**-nothing new

13. **Principal Report (Jennifer Alongi)**

- a. *Correction of student enrollment*

14. **Business Manager Report (Sheryl Lackey)**

- a. \$11,000 from AHS for 401K that comes annually
- b. Finance council has asked H&S to present. Want to know the expenditures coming up
- c. Per Mar is still fine tuning their services they installed over the summer.
- d. 4-year grant money should be in by the end of the month—based on what the enrollment was last year. If enrollment goes down, that goes down. Waiting on total number

15. **Old Business or New Business:**

- a. BOE Election of officers
- b. Maren Stoflet reviewed the rules of the voting
- c. Tyler Edwards offers that Maren Stoflet oversee the election as an outgoing member
- d. Jennifer Alongi and Angie Kaney will handle the votes
- e. Dave Reilly and Brian Nikulski tied for the most votes, but neither was a majority—neither would accept the VP position so a new vote was taken
- f. Tony Lemek and Donica Mocosak were voted as top 2.
- g. Donica Mocosak was ultimately voted the vice president

16. **Closing Prayer:** Offered by Fr. Chris

17. **Adjourn Regular Session:** Motion to adjourn regular session offered by Karen Moldt second by Tony Lemek approved by the Board at 7:45 PM

18. **Future Meetings**

- Tuesday, October 16, 2018, 6 PM
- Tuesday, November 20, 2018, 6 PM
- Tuesday, December 18, 2018, 6 PM
- Tuesday, January 15, 2019, 6 PM
- Tuesday, February 19, 2019, 6 PM
- Tuesday, March 19, 2019, 6 PM
- Tuesday, April 16, 2019, 6 PM
- Tuesday, May 21, 2019, 6 PM
- Tuesday, June 18, 2019, 6 PM