

Lourdes Home and School

Meeting Minutes : August 2017

Present:

Nicki Johnson (President)	Jeni Favetti (Pres elect)
Ms. Alongi (Principal)	Meghan Cornish (room parent coord)
Chrissy Hayes(starry night)	Amber Edwards (room parent coord)
Sarah Snyder (teacher)	Carla Lemek (volunteer coord)
Jessica Stubbs (Secretary)	Jenny Grobstitch (Ex-Officio)
Brooke Heckinger (volunteer coord)	Karen Moldt (treasurer)
Kelly Kruck (Hospitality)	Anne Camarina (Family ambassador)
Angie Kaney (Family Ambassador)	Linda Moshier

President (Nicki) & President-Elect (Jeni)

- 1st Day School Supplies was a success. All the boxes were delivered and the Boy Scouts helped distribute them to the classrooms. Need to promote more next year.
- Working on updating the H&S page of the school website.
- New SCRIP sales goal of \$400,000 and profit goal of \$16,000. (Need a way to purchase script online, some options discussed)

Principal Report (Ms. Alongi)

- K-8 141 families, 5 new students in K-8 this year.
- Need a new elementary Spanish teacher, and F/T preschool aide.

Ex-Officio (Jenny)

- Karen to cut for \$26K to church for the Science Lab (vs. \$31K).
 - K/1st Reading/LA textbook adoption. Estimated \$13,457; however, costs came in below at \$12,705.40. Invoice paid 7/23/17.
 - 2nd/3rd TCI Social Studies. Estimated \$3,769.50; however, costs came in below at \$3386.25. Invoice paid 7/9/17.
 - Awaiting invoice for 13 desktop computers (\$13K), 3 teacher laptops (\$3K) and new software (\$2K).
 - Deposited \$175 into fundraising account on 8/15; sale of additional tumblers/cups.
- 10% to church and awnings - \$6K

Treasurer/Treasurer-Elect (Karen)

- Sheryl transferred \$2,350.00 for family fees received at that time in mid-July.
- Payments for the photo booth for the parish festival \$350.00 and sent out a check for Splash Math for \$1,088.
- The balance in the account right now is \$1,189.00
- Early September will start to transition the Treasury duties to Mary Guy.
- The balance in the Fundraiser account is \$78,092.40. We've issued payments for textbooks for over \$18,000 this summer. We will be issuing the check for the science lab by the end of this month. It should be for \$26,000 vs. the \$31,000 committed due to the project costs being lower than estimated.
- The Scrip account has over \$40,000 but there should be a large outlay for gift cards

for the start of the school year which we will make up as we go along.

Volunteer Coordinators (Brooke/Carla)

- Unpack the backpack night Tuesday, tables to sign up to volunteer, purchase spirit wear and pay fees
- In the lunchroom we will have a spot for hospitality to have snacks and drinks and a spot for Meghan Cornish to set up a photo spot w/props and Snapchat filter.
- Each month we want to send out a school wide email listing the various activities coming up and the opportunities/need we have for volunteers.
- Erin Emerle has volunteered to help organize the library sign ups. We plan on having a two months at time schedule posted to the Lourdes website. We will work with Erin to make sure she has everything she needs to help with this. Mrs. Rouse will get me the class library schedule by next Monday 21st.
- Discussion of a possible Facebook swap site for used uniforms.

Hospitality (Lindsey/Kelly)

- Unpack the backpack, August 22nd, will have a decorated table of: cookies, water and juice boxes to welcome families to or back to Lourdes. All donated items (nothing from budget).
- Teacher Luncheon August 22nd welcoming them back. Theme: let's taco bout a blessed new school year. Only item coming from budget is the 8 lbs of taco meat from Hyvee (will use script).
- Need to get Muffins with Mom and Donuts with Dad on the calendar.

Room Parent Coordinator (Megan/Amber)

- Will have sign up sheet at unpack the backpack, already have two rooms covered.
- We need to verify the "roll" of the room parent to make sure we have the correct description in their folders and not add tasks in the middle of the year.
- We are sending an email to Pre-K to see if they'd like a room parent this year.

Teacher updates (Sarah /Danielle)

- Clarified that there will be \$250 for full time teachers and \$125 for part time teachers available to spend for classroom supplies.

Family Ambassador (Anne/Angie)

- We have 22 new families, and most have been paired with buddy families. If there are still new families who would like a buddy family, we hope to find out at New Family Info night on Aug 17th.
- Back to School coffee will take place in the Gathering Space immediately after school starts.
- Kindergarten breakfast planned for 8/25 at Angie Kaney's house
- Upcoming events: Popsicles in the Park
- Monthly communication planned for new families and will be shared with buddy families too.
- "Year at a Glance" summary to be provided for new families, and

possibly existing families too.

Publicity (Kris)

- Please send in anything that you would like in the next newsletter.
- Will have a snapchat filter for unpack the backpack and first day of school.
- Lourdes now has an Instagram account.

Fundraising SCRIP – (Aimee Ruhl/Donica Mokosak)

- Having a promotion for Unpack the Backpack

Lourdes Starry Night Update (Chrissy Hayes)

No report.

Corporate Fundraising (Brooke Heckinger)

- Corporate Fundraising-planning on having a contest right away in fall and would like to offer an ice cream party or similar as prize. Going to offer 10 extra points in contest (wouldn't be box tops/labels) to class for every 50 labels/box tops they turn in already trimmed and NOT expired. I will need to get with Ms. Alongi and see what we want from Soup Labels \$ accrued after the last submission. All labels need to be postmarked no later than 1/2/18 to count. We then have until 5/31/18 to redeem merchandise.

- Wondering if we can get a box for the Lourdes and St. John Vianney's vestibules?

Monthly Restaurant Fundraising (Linda Mosher/Jessica Stubbs) – Starting to compile a list of restaurants and contacts.

Spirit wear (Linda Mosher) – Sales have started off well. There will Spirit wear for sale at Unpack the Backpack and another web store coming up soon.

Other: Trivia night scheduled for Friday, October 13, 2017

Meeting Adjourned

Next meeting: Wednesday, September 20, 2017 at Kris Girsakis' home, children are welcomed.