

LCS Home & School Association Meeting / Wed, July 25, 2018 / 6:30-8:30 PM
Lourdes Catholic School Library

in Attendance:

Jennifer Alongi, Angie Kaney, Lindsey Jennings, Brooke Heckinger, Jennifer Foley, Meghan Cornish, Amanda Kosarek, Pam Tressel, Jessica Stubbs, Kat Herzog, Jenny Grobstich, Donica Mokosak, Linda Mosher, and Chrissy Hayes

OPENING PRAYER

God, the source of every good gift. Let us pray that all of us will experience a sense of warmth and welcome, and that there will be a rich sharing of ideas, talents and enthusiasm as together we go about our work of helping our children to grow and learn. Help us recognize your presence in one another. Inspire us to listen with attention and patience, to share with courage and generosity, and to welcome the ideas of all. May this meeting of ours strengthen our friendships, build our communities and increase our confidence in ourselves and our schools.

Amen

Mission Statement: It is the mission of the Home and School Association of Lourdes Catholic School to support the school and all of those within through fundraising, volunteer coordination, and parental and parish involvement.

Welcome new members and introductions –

Home & School Association 2018-19

Name	Role
President Ex-Officio	Nicki Johnson
President	Angie Kaney
President Elect	Lindsey Jennings
Treasurer- (2nd year)	Mary Guy
Treasurer Elect	Rebecca Gimbel
Secretary	Brooke Heckinger
Volunteer Coordinators	Meghan Cornish & Jennifer Foley
Hospitality	Courtney Clark
Family Ambassadors	Pam Tressel & Amanda Kosarek
Room Parent Coordinators	Jessica Stubbs & Kat Herzog
Publicity	Jenny Grobstich

President (Angie Kaney)

- Angie addressed her goals for the year as H+S President are to have open and constant communication. She will reach out to committee members individually and to the whole group as things come up. She'd like to improve documentation of the role of each member of H+S to help improve the process of passing on roles to the person who is elected to that role next.
- Angie is also going to work on updating the H&S page of the school website.
- Listing of upcoming H+S Events was handed out and discussed August/September events (also mentioned need to find another co-chair for hospitality).
- This year Lourdes School will be celebrating 100 years!! (A sub-committee is being formed by Kris Girskis and supported by the church and H+S), a lot of things will be going on throughout the year to celebrate this milestone.
- Another idea was discussed to form some kind of central calendar system for all events (Sports, Band, Early Outs, No School Days, Clubs, Etc).

Ex-Officio (Jenny Grobstich)

- Jenny provided an update on the Fundraiser funds. Reallocating funds for the Science Adoption textbooks to the next year (holding off on implementing new curriculum when the teacher will be out on maternity leave for several weeks at the beginning of the school year). Some of the funds \$4,631 will be used for another set of Kindergarten books needed since there will be 2 classes this year (previous year only had 1 when curriculum items were purchased).
- 2nd & 3rd Grade R/LA Adoption - A check was cut on 6/30/18 to Houghton Mifflin for \$9,029.80 for 2nd (\$6,416 additional 2nd grade) and 3rd grade Journeys Reading Books.
- Processional Banner: Ms. Alongi checking with Fr. Jason if the processional banner is still being purchased. There's \$500 available in the budget for this.
- Saving \$4K not needing to purchase Rosetta Stone since there will be a part-time Spanish teacher.
- Drinking Fountains: Ryan & Associates provided a quote; however, Ms. Alongi checking with Dean as well on quotes. Question was asked if all drinking fountains would be replaced with the new bottle filling friendly option. It was answered the gym and 3rd floor at this time would be the only ones replaced.
- iReady Math will not be purchased Miss Willits will use the free state option that is provided and used by the state instead.

- Teacher Laptops - there is \$3K set aside for teacher laptops for the 2019-2020 school year. A note was sent to Miranda to remind her and inquire about the invoice.
- Teacher wish list items and reimbursements were discussed and Ms. Alongi will reach out with a few teachers. Would like all purchases/reimbursement made by the beginning of the 2018/2019 school year.
- Mary will cut a check to the church for 10% of Starry Night income (after expenses), in the amount of \$7,286.
- Goal is to have all purchases made/invoices/final direction by the end of August to transition role and new school year more effectively.
- Jenny has created a rough draft of Ex-Officio responsibilities and hopes to finalize it by July/August and then transition everything over to Nicki.
- Jenny will also discuss with Ms. Alongi, Mary and Cheryl to help form a way to connect all the incoming and outgoing funds. I will review everything that has been updated, some things being removed and some things are needed and had to be added.

President Elect (Lindsey Jennings)

- No Report

Principal Updates (Ms. Alongi)

- Reviewed current enrollment for upcoming year. 31 Kindergarten, 19 1st Grade, 30 2nd Grade, 27 3rd Grade, 17 4th Grade, 24 5th Grade, 27 6th Grade (possibly will go to 29, touring family w/twins on 7/26), 22 7th Grade, 19 8th Grade, 26 3-year old PS (6 open spots), and 79 4-year PK (1 opening).
- New Preschool and PreK religion curriculum and materials purchased for all 3 classrooms thanks to a grant from the Vonderhaar Foundation.
- Purchased resources for our special education classroom, including sending Mrs. Anderson to a special advanced Orton Gillingham training on dyslexia in Des Moines in early August. This was possible due to a generous donation from the Nikulskis.
- Father Jason + Father Chris will bless the school (hallways, classrooms, etc) with Holy Water sometime during the first week of school.
- Amy Paul will teach middle school religion this upcoming year and has some exciting new ideas!
- Prayer with the Principal will be held the first week of each month September 2018 through May 2019.
- New marketing initiatives one being an Early Childhood Wine & Cheese Social (donations of wine being accepted in the principal's office for the next few weeks). Another marketing area is to strengthen our family ambassador program, log tours and follow up with a thank-you postcard, and plan more family activities. Lastly 100 year school anniversary is February 11, 2019.
- Ms. Alongi has given 21 tours since May 15th and has one scheduled for July 26th with the 6th grade twins family.
- Victoria McCollum has been hired to teach Spanish for the middle school. The teacher for 3rd grade is being finalized and once all the necessary paper work is done will make an official announcement. Michelle Mann (soon to be Love) has been hired to take Elaine Quinn's position, she will start July 30th. Danielle Winter has resigned to take a teaching job in Des Moines, she will be missed and her replacement is close to being hired.
- We are interviewing for a kindergarten aide for Mrs. Snyder's class (KB).

Teacher Updates (Mrs. Snyder/Mrs. Behnke - not present)

- No Report

Treasurer/Treasurer-Elect (Mary Guy/Rebecca Gimbel -not present)

- 2018-2019 Budget was handed out and asked committee to review and any questions or comments to reach out to Mary.

Volunteer Coordinators (Meghan Cornish/Jennifer Foley)

- Discussed if we are going to try to track volunteer hours this year? If so how would we like to do it? It was decided to do some research of some online sites see if we could utilize a site for this. Also need to discuss with Board of Education if they want to make an official requirement for future years and if so giving a "buy out" option for families that would rather donate money than fulfill required volunteer hours.
- Unpack Backpack night, August 22nd 4-6pm Mother Goosebumps already reached out to Brooke and confirmed they will attend again this year. Scrip and Spirit Wear are also confirmed. An e-mail was sent to Carla Lemek to see if she wanted to continue to chair the Used Uniforms sale throughout the year and help at this event.
- Ms. Alongi confirmed the new VIRTUS point of contact will be Michelle Love.
- Ms. Alongi also confirmed the lunch times and recess schedule have not changed.
- All 3 of the sign up geniuses, morning greeter, lunch and recess have been updated through September.

Hospitality (Courtney Clark -not present)

- No Report

Room Parent Coordinator (Kat Herzog/Jessica Stubs)

- No Report
- Confirmed there will be a sign up at Unpack Backpack for parents interested in being a room parent this year.

Family Ambassador (Pam Tressel / Amanda Kosarek)

- Still looking for new families to become Buddy families with new families. A few H+S committee members told Amanda to put them down on that list. Also discussed needing to just call people and ask if they'd be willing to fill this need.
- New Family Night being planned for week before school starts. An invite will be emailed as well as a phone call made to families from Amanda/Pamela.
- Discussed how in fall start process of reaching out to PreK families that are on the fence about attending for kindergarten and try to help answer questions or address concerns they may have.

Publicity (Jenny Grobstich)

- Working on newsletter to be emailed to families prior to Unpack Your Backpack, with helpful information about the upcoming school year. Asked how often a newsletter should go out and what should it contain. The idea of monthly was mentioned with focus being on Home & School activities and news.
- Jenny reached out to Kris G. (previous Publicity chair) on brainstorming ideas for the 2018/2019 school year.
- Social media posts will be ongoing (Miranda Lawrence & Kris Girsakis).

Fundraising

SCRIP – (Donica Mokosak)

- Kim Jondle or Donica have been coming in once a week and helping to fulfill and log SCRIP sales from weekend Mass throughout the summer and have sold quite a bit (\$800-1200 a week).
- Katie Carroll will be joining the SCRIP volunteers during the school year to help fill orders, excited to have her on board!
- H&S members will be receiving an email to get on and try the online SCRIP program and give feedback on how easy or difficult it was to navigate and use. This will help provide how much information needs to be provided to the rest of the School/Church community.

Lourdes Starry Night Update (Chrissy Hayes)

- No Report

Corporate Fundraising (Brooke Heckinger)

- Will put together something to hand out at Unpack Backpack to inform families about all the various Corporate Fundraising options we have and what they can do to support those.

Monthly Restaurant Fundraising (Jessica Stubbs/Linda Mosher)

- Asked committee for ideas/suggestions on restaurants they'd like to see or do again from last year. A few places are already in the work. Will shoot for one location per month. Jessica will get with the church office and Mary and make sure all the money arrived and was deposited from locations we went to last year (some places were sending checks from their main offices etc.).

Spirit wear (Linda Mosher)

- Spirit wear and uniform polo webstore links will be sent out this week. All orders will be ready for pick up at unpack the backpack. There will be another ordering period after school starts for delivery later in September.

OTHER ITEMS: None.

UPCOMING MEETINGS: Next meeting will be Tuesday, August 14th, 6:45pm, LCS Library

Monday, September 10th, 6pm (changed due to Curriculum Night on 11th)

Tuesday, October 9th, 6pm

Tuesday, November 13th, 6pm

Monday, December 10th, 6pm (changed due to conflict with Christmas Concert 11th)