

LCS HOME & SCHOOL ASSOCIATION MEETING / TUESDAY JULY 18TH, 2019 / 6:00 PM
LOURDES CATHOLIC SCHOOL LIBRARY

In Attendance:

Lindsey Jennings (President), Angie Kaney (President Ex-Officio), Brooke Heckinger (Secretary), Megan Stopulos (President Elect), Erin Emerle (Volunteer Coordinator), Meghan Cornish (Volunteer Coordinator), Andrea Vann (Publicity), Kristen Grchan (Hospitality), Kim Jondle (Family Ambassador), Jennifer Alongi (Principal), Danielle Behnke (Teacher)

OPENING PRAYER

JUNE MINUTES: Posted on Google Drive>2019-20> Home & School Association>Meeting Minutes>H+S June 11th 2019
(minutes approved will ask to post onto website)

Upcoming Events –

- ***New Family Information Meeting - August 12, 2019 6:00 PM***
- ***Back to School Teacher Luncheon - August 19, 2019 11:30 AM - 12:30 PM***
- ***Unpack the Backpack - August 22, 2019 LCS 4:00 - 6:00 PM***
- ***First Day of School for Students - August 23, 2019***
- ***Welcome Back Coffee - going to try to hold August 27, 2019 after first mass.***

President (Lindsey Jennings)

- Please make sure you get your committee t-shirts and wear these at school events such as Unpack the Backpack and Curriculum night, etc.
- The Executive Committee still needs to develop the tier system for faculty/teacher retirements and those that leave to determine what H&S gives them. Due to summer vacations this has not happened yet.
- Megan and Lindsey are planning to meet with the church office staff and bring coffee and a light breakfast to show our appreciation and grow our connection to one another before the school year.
- Please help us form an event calendar before school starts. We can list these events on the school site under H&S or somewhere and Andrea + Kim will work on getting dates gathered and put on the other side of lunch calendar to come home monthly.
- We had a great turn out for the 4th of July parade in Bettendorf. We'd like to make this a yearly event and have our entry into the parade (instead of joining the Bettendorf Business Network) then have our banner and a float etc. We'd also like to look into getting a magnet or two that could be attached to vehicles in parades or at other events to promote the school.
- We need to make sure the budget is accurate moving forward knowing we have extra SCRIP funds and make sure we allocate it properly and are good stewards with the funds.

Ex-Officio (Angie Kaney)

- 1st Day School Supplies. We sold 38 more units this year than last (79) for 117 units sold and raised \$351 for the school. We have a great participation rate for the size of our school!! 1st Day will send a survey out to families that purchased kits and will let us know the results so we can use it in the fall and can choose to send another survey ourselves or send one to families that didn't purchase a kit. 1st Day is also very willing to work with us/teachers to adapt special requests on items, such as bigger boxes of tissues. We will work with them next year to make some of those changes.
- Fall Festival, September 21, 2019.
 - Mrs. Behnke and Katie Ellis are coordinating an "inside the school" activity at the start of the event from 6:00-6:30 PM. They have met and have a "passport" idea that will take kids throughout the school but in locations they have been strategic in selecting to avoid areas we wouldn't kids going to. They will touch base with teachers and create a sign up to staff the location stops. Tossing around ideas for the "prizes" each participant will receive at the end of their adventure.
 - Raffle Baskets - We will ask each homeroom to donate items to a designated theme to help form the baskets used at the event.
- Year-end gifts for priests, school leadership, and the church office were given out. We had on the budget the gifts for priests and school administration, however, Angie added the church office as they do so much for us all "behind the scenes." We need to add these three ladies/positions (Sheryl Lackey, Amanda Strom, Bernadette Rodts) to the budget for this next year to be included in the year-end gifts. They truly appreciated being thought of.

President Elect (Megan Stopulos)

- Working closely with Lindsey to get a calendar of events for the school put together and communicate it out to families (working with Andrea in publicity). Megan is looking forward to meeting the church office staff as well.

Treasurer / Treasurer-Elect (Rebecca Gimbel / Jill Tandy)

- Wrapping up of the finalization of the budget.
- Mary Guy will continue helping with Starry Night spending from last year since she has overseen that whole process. Rebecca will start with the upcoming year's event and oversee those funds.
- A few expenses Mary had questions on from last year: Camp Abe Lincoln invoice?? Ms. Alongi will get with Jennifer VandeVoorde and see if she has that and make sure it has been taken care of.

Volunteer Coordinators (Meghan Cornish / Erin Emerle)

- Thank you cards are still being sent to thank people for last school year's efforts.
- Unpack the Backpack event sheet and map have been submitted and approved.
- Discussed getting people to help with the used uniform sale at Unpack the Backpack and Ms. Alongi will speak with the "specials" teachers about helping to cover this.
- Finalizing the list of sign up sheets needed at Unpack the Backpack for parents volunteering and student activities.
- The online sign up geniuses are being updated for the accurate lunch times/classes and recess.
- August 5 + 6, 2019 used uniform sale in the LCS library. During school hours families can stop by and shop and pay using the honor system.
- Meghan will be getting the signage that we had for teacher appreciation and displaying it by the giving tree for Unpack the Backpack night/1st day of School too perhaps?

Room Parent Coordinators (Jessica Stubbs / Katie Ellis)

- Nothing to report, interested parents will sign up at Unpack the Backpack and we will follow up after.

Family Ambassadors (Amanda Kosarek / Jennifer Foley / Kim Jondle)

- August 12th 2019 6:00PM will be the New Family informational meeting.
- We are partnering the many new families with buddy families, Amanda is overseeing this.
- Popsicles in the park will most likely be a Saturday morning, date to be announced.
- Jennifer will be the coordinator of dates and confirming spaces are reserved for New Family Events.

Administrator Updates (Ms. Alongi / Mrs. Paul)

- Discussed current enrollment numbers and tours still being given. A few spaces left in 2 day preschool and PM PreK.
- Sydney Hustedt (kindergarten teacher) resigned is moving closer to family. Ms. Alongi will be making a recommendation to hire someone already interviewed previously for the 4th grade position to fill the kindergarten need.
- Lindsay Theill (middle school math and science) resigned. Interview are scheduled and 2 really good candidates are in the pool.
- Lourdes has a new Emergency Operations Plan. This is a 140+ page document in a binder. There is quick reference sheet, presented to H&S committee and this will be posted throughout the school/classrooms.
- Also given a list of dates for donut Sundays at church. Each grade will have a month to "host" this event. We will ask that room parents touch base with their families prior to their month and encourage families to attend and help. Perhaps create a simple sign up: bring juice, bring milk, bring small plates/napkins/cups, etc along with set up, and clean up. We'd like students that attend on their Sunday to wear Lourdes uniforms that help identify them to the parishioners they are students at the school this church helps to support. This will also help strengthen the bond between the church and the school.

Teacher Updates (Mrs. Behnke / Mr. Jost / Mrs. Robinson)

- No Report

Hospitality (Jennifer Bradley / Jill Castro / Kristen Grchan)

- Will send out a sign up genius to get cookies, juice and water donated for Unpack the Backpack.
 - Have the space reservation form sent in for the lunch room for the Back to School Teacher's luncheon on August 19th 2019, 11:30 AM - 12:30 PM.

- Welcome Back to Coffee & Donuts, will ask Donuts & More and Dunn Bros about donating items again this year. Will reach out to Delores Stack and Sally Fischer about assisting with this event again this year (pending approval after the first school mass).
- Idea given to hospitality whenever they send a sign up genius out in the description they should include “get some SCRIP to use when you buy your donated items!”

Publicity (Andrea Vann)

- Working on the first newsletter to have ready for Unpack the Backpack. Will have a draft available for the August meeting. If you have anything you would like to see in it, please send it to Andrea by August 19th to apyrkosz@yahoo.com. Each month these will produced and go out at the end of the month to discuss the upcoming month and events.
- Working on the ‘Meet the H&S Volunteers’ that will include a headshot, name, position, and a brief description of position. Andrea will get what Jenny compiled last year and can modify, update for this year’s group. If you were on the committee previously, but would like a new picture used please get it to Andrea.

Fundraising

SCRIP (Donica Mokasak)

- No Report

Starry Night (Chrissy Hayes)

- Save the Date March 28th, 2020 confirmed.

Corporate Fundraising (Brooke Heckinger)

- No Report

Monthly Restaurant Fundraising (Courtney Clark / Sarah Shenk)

- No Report
- Make sure to give heads up to SCRIP committee on what restaurants are being scheduled and when (if date confirmed) and help remind families to buy SCRIP for that location to use on the Lourdes night!!

Spirit Wear (Linda Mosher)

- Webstore is active for spirit wear and uniform shirts. Orders can be placed until August 1st for delivery at Unpack the Backpack. Orders placed after August 1st will be delivered at school during September.
- Other ordering dates will be available during the fall semester as well.
- Just a side note the middle school sweatshirt is handled by the middle school students. The design and color they choose (mainly the 8th grade students).

OPEN DISCUSSION / COMMENTS / QUESTIONS / CONCERNS

- Muffins with Mom is set for April 20, 2020. Formal request has been submitted to Carolyn McFate for approval. (Thanks Jen and Rebecca for getting on this!)
- Erin Emerle will be getting more information from the social action committee about a solidarity walk occurring sometime in the fall and will provide the group with the information.
- Angie Kaney is going to look into conference possibilities for H&S groups. Something geared towards Catholic or private schools so we could gain new ideas, learn from other schools and enjoy a team building/bonding event.

CLOSING PRAYER.