

**LCS HOME & SCHOOL ASSOCIATION MEETING / THURSDAY, SEPTEMBER 12TH, 2019 / 6:00 PM**  
**LOURDES CATHOLIC SCHOOL LIBRARY**

**In Attendance:**

Lindsey Jennings (President), Angie Kaney (President Ex-Officio), Brooke Heckinger (Secretary), Rebecca Gimbel (Treasurer), Jill Tandy (Treasurer Elect), Meghan Cornish (Volunteer Coordinator), Katie Ellis (Room Parent Coordinator), Andrea Vann (Publicity), Jennifer Bradley (Hospitality), Kristen Grchan (Hospitality), Jennifer Foley (Family Ambassador), Chrissy Hayes (Starry Night), Courtney Clark (Restaurant Nights), Sarah Shenk (Restaurant Nights), Jennifer Alongi (Principal), Amy Paul (Asst Principal), Danielle Behnke (Teacher), Angie Gustafson (Teacher), Garrin Jost (Teacher)

**OPENING PRAYER**

**AUGUST MINUTES:** Posted on Google Drive>2019-20> Home & School Association>Meeting Minutes>H+S August 2019 (minutes approved Jennifer Foley, 2nd by Meghan Cornish, will ask to post onto website)

*Upcoming Events –*

- **PS/Pre-K Popsicles in the Park-September 14, 2019 10:00 -11:30AM**
- **Curriculum Night-September 16, 2019 6:00 -7:00PM**
- **Fall Festival-September 21, 2019 6:00-9:00PM**
- **Restaurant Fundraiser @ Tangled Wood-September 24, 2019 5-8PM**
- **Blessing of the Animals-October 3, 2019 3:05PM (@ The Giving Tree)**
- **Fall Book Fair-October 7-11, 2019**
- **Fall School Pictures- October 14-15, 2019 (No Spring Pictures)**
- **Trunk-Or-Treat-October 18, 2019**
- **Red Ribbon Week-October 23-31, 2019**
- **Fall Parent-Teacher Conferences-K-8 Oct 22-24, 2019; PS/PK Nov 25-26, 2019**
- **Halloween Parade-October 31, 2019 Time TBD**
- **Portillo's Fundraiser-TBA (in October)**

**President ( Lindsey Jennings )**

- Calendar -Going well! We have many and most dates confirmed. I am working with Andrea Vann to include Preschool and Pre-K calendar events into our monthly newsletters to be all inclusive as a school. Please see below:
  - Please make sure you continue to use the form and submit events and needs to Carolyn at the church office. She will make sure doors are opened at appropriate times and that any staffing/set-up needs are fulfilled. [Click> Here for a copy of the Parish/School Request Form for 2019-2020 to be filled out and sent to Carolyn McFate.](#)
- Lindsey would like to have photos from events like the Wine + Cheese Social, Popsicles in the Park, 1st Day of School, and the Welcome Back Coffee if anyone has any. We can showcase the early childhood programs in the church bulletin.
- Marketing Committee encompasses many events and could always use more people, if anyone is interested or knows someone that might be please reach out.
- The Executive Committee are working on 2019-2020 budget, there are many factors to work through as we work to get an accurate budget proposed.
- Chandra Bock has agreed to chair Trunk-Or-Treat this year, we want to welcome her and thank her. If you want to help her with this event please email her [chandrabock@aol.com](mailto:chandrabock@aol.com).
- Jenny Grobstitch has agreed to assemble the school directory once all the necessary information is confirmed. Thank you for handling this project again this year!

**Ex-Officio ( Angie Kaney )**

- 1st Day of School Supplies would like some feedback on how things went this year. Amy Paul will help organize this for the teachers feedback. Angie is still trying to decide how best to gather families feedback, she has been informally surveying/speaking with families.
- Fall Festival is next Saturday, it will be a great night of food, amazing basket/raffle items that Amanda Kosarek is working on, new this year a live band, and our Passport through the school. We encourage families to come and have the kids participate in this passport activity first and to help decrease the flow of people waiting for food.

**President Elect ( Megan Stopulos )**

- No Report

**Treasurer / Treasurer-Elect / Treasurer Ex-Officio ( Rebecca Gimbel / Jill Tandy / Mary Guy )**

- Mary is still working to correct items that are off due to the incorrect SCRIP income.
- Rebecca has been hard at work to get a process in line to prevent the SCRIP balance issue that did occur from happening again. She will create a process and an audit to help keep everything in line and streamline the process (keep too many hands from being in the same cookie jar).
- Discussed the field trip fund, questioned does H&S approve the actual trips or what?? The school office, Ms. Alongi will make the approval of requests from teachers for field trips, keeping in mind the overall budget for these. Then H&S will reimburse for the approved expenses.
- Discussed the budget for traveling author and boosters. The \$1,500 a year is really so that two years can be accumulated and used every other year allowing a \$3,000 budget to help cover traveling costs etc. Mrs. Rouse said if the budget is tight she can utilize local libraries and some of their programs to help. We can add booster items to Starry Night event to help raise money for specific items that they need.

**Volunteer Coordinators ( Meghan Cornish / Erin Emerle )**

- Library volunteers started up and is going very well. September is nearly fully staffed on the signup genius.
- This year has seen more lunch and recess volunteer already than last year. Many don't utilize the signup genius, but the lunch and playground staff always appreciate the extra help.
- Reminder to the H&S committee when you engage with volunteers please make sure you tell them how much they are appreciated. A thank you is always nice to hear!

**Room Parent Coordinators ( Jessica Stubbs / Katie Ellis )**

- All grades have room parents.
- A copy of the sheet that will be going home next Tuesday about the new birthday donation "treat" was passed around.
- Compiling all the necessary information for the room parent folders, once completed they will be handed out to each room parent.

**Family Ambassadors ( Amanda Kosarek / Jennifer Foley / Kim Jondle )**

- Popsicles in the park is September 14th 10-11:30AM.
- Discussed the Kindergarten breakfast and whether it should be held at a restaurant or coffee shop vs someone's home. It was agreed that for the people that can attend having it in a home makes it that much more special. Katie Ellis agreed to host it, she personally benefited from attending this event last year.

**Administrator Updates ( Ms. Alongi / Mrs. Paul )**

- Curriculum night is coming up on September 16th 6-7PM.
- We need to find someone to represent H&S at our SIAC committee meetings again this year. Angie Kaney filled this role last year. Meetings are held twice a year, in the fall and the spring. The committee consists of the student council president and vice president, parent, three teachers and BOE member.
- Chess Club will be starting back up, it will be held in the PAC in the area (side with tv) that can be segregated off from after care. Students are there to play chess, only. They need to act in a respectful manner and follow instructions. Any students that do not follow these rules will be sent to after care and incur any fees associated with that. Students will need to be picked up at 4:30PM promptly or they will be enrolled in after care.
- The staff held a baby shower for Mr. Jost and his wife, they are due at the end of September.
- Priests from SJV and our the OLOL Priests have begun and will continue to make classroom visits.
- Scott County Catholic School K-8 principals are working to eliminate fees for next year, 2020-2021 school year, with the exception of the registration/documentation fee. LCS will not have the \$50 per family H&S fee, none of the other schools charge this fee. This will be another factor to consider when creating the budget. Fees like technology, band and booster fees will be rolled into tuition, making it possible for tuition assistance to cover those.

**Teacher Updates ( Mrs. Behnke / Mr. Jost / Mrs. Gustafson )**

- Thank you to all that helped with the back to school luncheon for the teachers/staff. We also enjoyed the welcome back sign out front by the giving tree!

**Hospitality ( Jennifer Bradley / Jill Castro / Kristen Grchan )**

- We served about 45 staff members during the Teacher's Luncheon on August 19th.
- Approx 25 people attended the Back to School Coffee after mass on August 27th.

- Thank you cards have been mailed to Jimmy Johns, Donuts & More and Dunn Brothers to let them know how much we appreciate their donations for these events.
- Upcoming, Parent-Teacher Conferences October 22nd-24th. Going to send out some form of a survey to gather food and drink preferences along with dietary restrictions.

#### **Publicity ( Andrea Vann )**

- Going to add Preschool and PreK information to our monthly newsletters.
- Please let Andrea know of anything else that was missed in the last newsletter or anything else that should be included moving forward. Email Andrea at: [apyrkosz@yahoo.com](mailto:apyrkosz@yahoo.com)

#### **Fundraising**

##### **SCRIP ( Ryan Wermes )**

- Continuing to streamline the process and make sure all involved know the proper steps.

##### **Starry Night ( Chrissy Hayes )**

- No Report

##### **Corporate Fundraising ( Brooke Heckinger )**

- No Report

##### **Monthly Restaurant Fundraising ( Courtney Clark / Sarah Shenk )**

- The Tangled Wood is our next restaurant scheduled for Tuesday September 24th 5-8PM.
- Working on getting a date confirmed with Portillo's for October.
- It was mentioned for this committee to make sure to have someone with the school create "an event" on facebook as soon as details are confirmed. Also need to get flyers out and information in an email so that families have several opportunities to see date/time/location of these dining out nights.

##### **Spirit Wear ( Linda Mosher )**

- There are 3 polos that need to be replaced with a different size from the first order. LogoPro can't accept a return of personalized items. LogoPro can make the new items and H&S can pay the invoice and get the "returned" items and sell those.
- Discussed the idea of having a host buyer, someone pre-purchases items and then sells those for H+S via facebook, email, etc until the inventory runs out. This idea will continue to be discussed at future meetings.

#### **OPEN DISCUSSION / COMMENTS / QUESTIONS / CONCERNS**

- Kelly Kruck has Donuts with Dad all set for Monday November 4th, 2019. K-8th grade 7-8AM. Preschool and PreK 8-8:30AM.

#### **CLOSING PRAYER.**

#### **UPCOMING HOME & SCHOOL MEETINGS**

- Thursday, October 10, 2019 / 6:00 PM / Lourdes School Library
- Thursday, November 14, 2019 / 6:00 PM / Lourdes School Library
- Monday, December 9, 2019 / 6:00 PM / Parish Rectory Conference Room
- Thursday, January 9, 2020 / 6:00 PM / Lourdes School Library
- Thursday, February 13, 2020 / 6:00 PM / Lourdes School Library
- Monday, March 9, 2020 / 6:00 PM / Lourdes School Library
- Monday, April 6, 2020 / 6:00 PM / Parish Rectory Conference Room
- May Meeting TBA