

## Lourdes Home and School

### Meeting Minutes : September 2017

Present:	Mrs. Rutledge (teacher)
Nicki Johnson (President)	Danielle Behnke (teacher)
Ms. Alongi (Principal)	Meghan Cornish (room parent coord)
Chrissy Hayes(starry night)	Kris Girskis (Publicity)
Sarah Snyder (teacher)	Carla Lemek (volunteer coord)
Jessica Stubbs (Secretary)	Jenny Grobstitch (Ex-Officio)
Brooke Heckinger (volunteer coord)	Mary (treasurer)
Kelly Kruck (Hospitality)	Anne Camarina (Family ambassador)
Angie Kaney (Family Ambassador)	

### President (Nicki)

- Updated the H&S page of the school website. Jessica to send past and new minutes from now on to Miranda to keep updated.
- New SCRIP sales goal of \$400,000 and profit goal of \$16,000. August sales were \$16,901 and profits were \$397.
- Middle School Events is going to do Trunk or Treat with help from middle school teachers. Tentative date is Thursday, October 26th.
- Working with SCRIP Committee and Volunteer Coordinators to have a SCRIP sales and Volunteer of the month. Plan to start this in September.

### Principal Report (Ms. Alongi)

- Curriculum Night went well.
- Teachers plan to set goal of strengthening relationships with students and families.
- Added part time custodian, and lunch helper.
- New after school club for age 13+ has 2 students currently.

- School Improvement Advisory Committee to meet in September
- Adding underlay to the Gaga Pit.
- PreK shirts to be ordered soon.
- Trivia Night to be held October 13<sup>th</sup>.
- Teachers working in their committees. Working on professional development guest speakers.

#### Treasurer (Mary/Karen)

- Karen has handed all treasurer items to Mary.
- Fundraiser account: Balance \$55,279. In August we paid for the computers, a printer and issued the check to the Endowment Fund. We also deposited \$190 for sales of mugs and glasses.
- We will be issuing the check for the science lab for ~ \$26,000 once the church office receives the invoice from the contractor.
- H&S Account: The budget was approved by the Board of Education at last week's meeting. It was presented to the Finance Council for the parish at their meeting this morning and there were a couple of additional pieces of information. Sheryl understands that H&S will continue to pay expenses despite it not being officially approved.
- We've reimbursed some of the teachers and have paid for Battle Books, Lego Robotics, Mock Trial and a few other things so far this year. The parish office has transferred a portion of the H&S fees and there should be another transfer in the near future.

#### Volunteer Coordinators (Brooke/Carla)

- Carla to use the old KB room on Fridays to sell used uniforms. She will also “shop” for you if you give her sizes needed.
- Jenna Rupprecht and Erin Emerle signed up for St. Nick’s Shop Chairs, several new volunteers for Starry Night, Jenna Rupprecht signed up to be Bingo Night Chair, Aimee Behnke signed up as SCRIP Marketing Chair.
- Need to help promote am greeter.
- Looking for a chair to organize a pumpkin contest.

#### Hospitality (Lindsey/Kelly)

- Sign up genius soon for teacher conference lunches.
- Donuts with Dad on the calendar, Monday, November 13<sup>th</sup> 7a-8a.

#### Room Parent Coordinator (Megan/Amber)

- All K-8 room parents have been filled as of 9.18.17
- Room parent folders are printed and ready to be handed out at our meeting. Planning on our meeting for the beginning of October to ensure time for Halloween party planning.

- Birthday buddy letter to be sent home on 9.19.17. We are no longer having room parents hand out teacher/staff birthday cards. Too much confusion and too many cards were forgotten. Room parent coordinators will handle this on their own.

#### Teacher updates (Sarah /Danielle/Mrs. Rutledge)

- Dates of holiday parties have been confirmed: Tuesday, October 31 Friday, December 22 Tuesday, February 13. Times to be decided by the teacher
- Middle School Kids want time out at the Gaga Pit.

#### Family Ambassador (Anne/Angie)

- New Family Orientation - Attendance was great - approx 80% of new families.
- Kindergarten Breakfast - 12 kindergarten parents (and several siblings!)
- Popsicles in the Park -we had approx. 40 families attend.
- Lunch on the Lawn - The first gathering will take place on Wed, Sept 27th. We are hoping to host a gathering once a month/quarter, depending on how well it goes
- Monthly Communication - Emails will be sent to new families and buddy families once a month to highlight upcoming events in both the school and parish.

#### Publicity (Kris)

- • I would like any content for the next newsletter.
- Send lots of pictures of events and any time you're in the school!

#### Fundraising SCRIP – (Aimee Ruhl/Donica Mocosak)

- Ordered a starter kit for shop with scrip (online).

#### Lourdes Starry Night Update (Chrissy Hayes)

- Need a wish list from the school for this year's fundraiser .
- Looking for a co-chair to help with this year's event .
- Starting to get committees organized. Donica Mocosak is scheduling meeting for classroom art projects.
- First planning meeting is scheduled for 9/28

#### Corporate Fundraising (Brooke Heckinger)

- Corporate Fundraising-planning on having a contest right away in fall and would like to offer an ice cream party or similar as prize. Going to offer 10 extra points in contest (wouldn't be box tops/labels) to class for every 50 labels/box tops they turn in already trimmed and NOT expired.

- Wondering if we can get a box for the Lourdes and St. John Vianney's vestibules?

Monthly Restaurant Fundraising (Linda Mosher/Jessica Stubbs)

- Starting to compile a list of restaurants and contacts.

Spirit wear (Linda Mosher)

- Sales have started off well. There will Spirit wear for sale at Unpack the Backpack and another web store coming up soon.

Other: Trivia night scheduled for Friday, October 13, 2017

Next meeting: Wednesday, October 18, 2017 at the Bettendorf Public Library.