

Lourdes Home and School

Meeting Minutes

January 2017

Present:

Nicki Johnson (President)	Brooke Heckinger
Chrissy Hayes (Co-Family Ambassador)	Ann Hartman (President elect)
Jessica Stubbs (Secretary Coordinator)	Mia Martinez (Co-Volunteer)
Linda Mosher (Co-Volunteer Coordinator)	Meghan Cornish (Co-Room Parent Coordinator)
Ms. Alongi (principal)	Amber Edwards (Co-Room Parent)
Jenny Grobstitch (Ex-Officio)	Kris Girskis (publicity)
Daniele Behnke (teacher)	Sarah Snyder (teacher)

APPROVAL OF MINUTES: December 2016 meeting

President (Nicki) & President-Elect (Ann)

- Middle School Roller Skating Event Scheduled for tomorrow January 18th – All Catholic Schools are invited
- Start thinking about returning to serve on board next year, and others to elect.

Ex-Officio (Jenny)

- Took over deposits/expenses in October. Starting to collect money for underwriting and raffles for starry night.
- Starry night hopefully to go live tonight with the ability to register online.

Treasurer/Treasurer-Elect (Karen/Dawn)

- St Nick's Shop was great this year.
- Deposits to be made from box tops(\$503) and spirit wear (\$463)
- The first installment of \$5000 to the school will be made by the end of the month.
- The Fundraiser account balance is a little over \$33,000, after the first few underwriting donations and payment to the church endowment fund.

Volunteer Coordinators (Linda/Mia)

- Planning a used uniform sale in the library during Catholic Schools week, awaiting final approval from the church.
- Craft night on January 31st.

Hospitality (Shannon/Lindsay)

- Buddy Lunch on January 30th, need volunteers for transition, and after cleanup.
- Teacher luncheon will be in the library this year, also looking for volunteers.
- Asking for room parent coordinator help to find classroom volunteers for the luncheon.

Room Parent Coordinator (Megan/Amber)

- Need to discuss Valentine's Day parties with teachers for dates and times to get information out to the parents soon. Per Danielle, party dates are all discussed and decided on prior to the start of school.

Family Ambassador (Sarah/Chrissy)

- Email updates went out to all the new families and buddy families explaining Catholic Schools week.
- Encouraging Buddy families to personally invite their new families to Starry Night.
- Monkey Joes night scheduled for 2/2/16.

Publicity (Kris)

- Pushing for Catholic Schools week to be an event for the whole family, including some evening events. Full schedule will be listed in the news letter.
- Students to attend and participate at Mass to kick off Catholic Schools week. Kids in school uniform.
- Discussed starting a "service" club. Come when you can, with a project each month. Looking for volunteers to help with this.
- Some interest in starting a "mom's" group through the church.

Fund-raising

- SCRIPT, Amy Ruhl, Donika Mokosak have officially taken over, a gift was given to Mary, Kristin and Chuck for their many years of service.
- Will be working on a contest soon.
- Weighing the pros and cons about using VANCO, looking at credit card fees, finance council approved this some time ago per Ms. Alongi.

Starry Night

- Already have \$540 from raffle sales. Waiting to hear back about sales of raffle tickets before/after mass at St John Vianney and OLOL. Pep rally scheduled 1/27/17.
- Student raffle basket flier to be sent home.
- Linda is working on a list of business to ask for donations, would like a few more people to help contact businesses.
- Classroom specials list is almost finalized, awaiting final approval on the church pews to auction.

- Need someone to contact at St Ambrose and Assumption for athletic camp donations.
- Brooke is starting to work on classroom project ideas, and would like a few more volunteers.
- Have a few confirmed items for the live auctions.
- Karen and Crista Merritt are working on wine pull dates to collect.
- Working on food, decorations and entertainment.
- Need more sponsors to contact.
- Mrs. Lawrence is working on a video, please send any pictures of students to her.

Corporate Fund-raising (Brook Heckinger)

- Received a check for about \$500 from box tops
- We are now signed up for Kwik Star Moolah.
- Contest for box tops and Campbell soup labels.
- Still waiting for Amazon Smile program set up to be completed.

Other items:

- Erin Dunn has volunteered to take over library sign-up starting next year. Need to clarify if things are going to be done differently next year.

Meeting Adjourned

Next meeting: Monday, February 13, 2017