

Lourdes Catholic School – Board of Education
Tuesday, 10/15/2019 - 6:00 PM
LCS Library
Agenda

	<u>Voting Members</u>		<u>Non-Voting Members</u>
X	Tyler Edwards - President	X	Jennifer Alongi - Principal
X	Donica Mokosak – Vice President	X	Sheryl Lackey – Business Manager
	Steve McIntosh– Secretary		Lindsey Jennings-H&S President
X	Fr. Jason Crossen	X	Fr. Chris Weber
	Dave Reilly	X	Tori McCollum – Teacher Representative
X	Kurt Tressel	X	Cayleah Willits – Teacher Representative
			Alec Clark –Athletic Director
X	Tony Lemek		Emily Andes – Director Faith Formation
X	Mark Martinez	X	Kelly Bush – Liaison BOE/Parish Council
X	Brian Nikulski (and SJV Representative)	X	Amy Paul-SAM
X	Karen Moldt		Brett Adams-Coordinator of Evangelization & Youth Ministry
	Tom Melchert	X	Megan Stopulos-H & S President Elect
			Ryan Wermes (SCRIP)
			John Leinart- (AHS Rep)

- 1) **Call to Order** – 6:03 p.m.
- 2) **Opening Prayer** – offered by Father Jason
- 3) **Introduction of Guests** – none in attendance
- 4) **Approval of Agenda** - motion offered by Donica, second by Kurt, and approved by board
- 5) **Approval of Minutes** - motion offered by Brian, second by Mark, and approved by board
- 6) **Open Forum** - none
- 7) **Old Business or New Business** - none
- 8) **Principal Report (Ms. Alongi)** – See report
- 9) **Father Jason Crossen Report / Father Chris Weber Report** - Fr. Jason reported that the feasibility study on Catholics in Bettendorf is moving forward. The steering committee will meet Thursday. That committee is looking at three consulting firms. A couple of the main pieces of information they want the consulting firm to collect is people's thoughts on Catholic education and separate parishes vs. a combined parish. The hope is to select the consulting firm by the end of November and begin the study in December.

Father also reported that monthly meetings with the parish and school office personnel are beginning with the goal of improving communication and making sure all are informed.

Father Chris pointed to the report provided by Brett Adams. The three classes highlighted (Financial Peace, Adult/Youth Alpha, and Religious Education) are all well attended and going well. Adult Alpha has about 40 attendees and Youth Alpha has about 15 attendees. They were scheduled on the same evening to help increase participation. There's a new Facebook page for Youth Ministry that has a good following already.

10) Business Manager's Report (Sheryl Lackey) - See report

11) Special Interest Group Reports:

- a. Boosters/AD Report (Alec Clark) – See report
- b. Home & School Association (Lindsey Jennings) – See report
Megan reported that the survey taken about the school supply boxes resulted in 75% of respondents being in favor of them continuing to be offered and staying with 1st Day School Supplies as the vendor.

The H&S proposed budget was included in the packet but there will be a separate meeting to discuss the Scrip donation due to a proposed shortfall vs. the amount approved in the school budget. The plan is for the budget to be presented at the November BOE meeting. The plan is to have someone from H&S sit on the BOE Finance Committee going forward to help improve communication on the budgets.

Sheryl reported that she is meeting with the H&S Treasurer and Treasurer elect at the end of the week to review the Scrip accounting procedures and how to get the information into QuickBooks.
- c. Teacher Representative (Tori McCollum and Cayleah Willits) – See report
Miss Willits reported that the student hunger drive brought in almost 3,000 items and Mrs. Mesick's class won the class challenge.
- d. Scott County Catholic Schools Advisory Board (Donica Mokosak, Jennifer Alongi) – No report
- e. Assumption High School (John Leinart) – See report
- f. Parish Council Report (Kurt Tressel) – See email dated September 23rd for the most recent report
- g. School Improvement Advisory Committee (Jennifer Alongi/Donica Mokosak) – Ms. Alongi reported that the first meeting will be held at the end of the month.

12) Religious Education Reports:

- a. Emily Andes/ Brett Adams – Director of Faith Formation – See report

13) Board Committee Reports:

- a. Finance (Tyler Edwards, Steve McIntosh, Sheryl Lackey, Jennifer Alongi) – Tyler reported that the committee meeting schedule will be set in the near future.
- b. Policy & Procedure (Karen Moldt, Mark Martinez, Kurt Tressel)

POLICY 601B-(2nd Reading) - motion to approve the second reading offered by Donica, second by Mark, and approved by board

POLICY 606A-(1st Reading) – motion to approve first reading offered by Brian, second by Mark, and approved by board

POLICY 710A-(1st Reading) - motion to approve first reading offered by Mark, second by Donica, and approved by board

- c. Grant Writing (Donica Mokosak, Dave Reilly, Tony Lemek, Jennifer Alongi) – Ms. Alongi reported that a grant application was submitted for classroom furniture through the fall SCRA grant process. It is the last of the 10 grant submissions committed to by Linda Wastyn. Brian asked how successful she has been and if the plan is to utilize her services again. Ms. Alongi stated that 5 grants have been awarded of the 9 presented and nothing was budgeted for so she will not be utilized for at least the remainder of the school year.

- d. Public Relations / Marketing (Tyler Edwards, Tom Melchert) – Tyler reported that the committee met earlier in the month and is working on several efforts to increase marketing. The car seats and cupcakes event was well received – 21 people had their car seats checked which is way above the normal volume according to the policeman who provided the service. Ms. Alongi pointed to the public relations highlights in her report.

Tyler also reported that the website update is moving along and Father Chris stated that the hope is to have all updates made and the site ready to go by the first of the new year.

- e. St John Vianney Update (Brian Nikulski) – No report
- f. Executive (Tyler Edwards - Chair) Tyler reported that the board is still one member short and asked the board to send him any recommendations. The hope is to find someone who is not a current school parent and has board experience.

14) Closing Prayer – offered by Father Jason

Adjourn Regular Session – motion to adjourn the meeting offered by Donica, second by Brian, and approved by board. Meeting adjourned at 6:44 p.m.

15) Closed Session

16) Adjourn

Upcoming Meetings:

- Tuesday, November 19, 2019, 6:00 PM
- Tuesday, December 17, 2019, 6:00 PM
- Tuesday, January 21, 2020, 6:00 PM
- Tuesday, February 18, 2020, 6:00 PM
- Monday, March 23, 2020, 6:00 PM
- Tuesday, April 21, 2020, 6:00 PM
- Tuesday, May 19, 2020, 6:00 PM
- Tuesday, June 16, 2020, 6:00 PM