

LCS HOME & SCHOOL ASSOCIATION MEETING / THURSDAY NOVEMBER 14THTH, 2019 / 6:00 PM
LOURDES CATHOLIC SCHOOL LIBRARY

In Attendance:

Lindsey Jennings (President, via Facetime), Megan Stopulos (President Elect), Angie Kaney (President Ex-Officio), Brooke Heckinger (Secretary), Rebecca Gimbel (Treasurer), Andrea Vann (Publicity), Meghan Cornish (Volunteer Coordinator), Jessica Stubbs (Room Parent Coordinator), Katie Ellis (Room Parent Coordinator), Jennifer Foley (Family Ambassador), Jennifer Bradley (Hospitality), Kristen Grchan (Hospitality), Courtney Clark (Restaurant Fundraising), Jennifer Alongi (Principal), Amy Paul (Asst Principal), Angie Gustafson (Teacher), Garin Jost (Teacher), Marie Morlok (Family).

OPENING PRAYER

OCTOBER MINUTES: Posted on Google Drive>2019-20>Home & School Association>Meeting Minutes> H+S October 2019> [HERE](#)
(minutes approved Jennifer Foley, 2nd by Megan Stopulos, will ask to post onto LCS website)

Upcoming Events –

- **School Picture Retakes - Nov 18th 2019**
- **Middle School Youth Night - Nov 20th 2019, 6:15-7:30 PM, LCS Gym**
- **Volunteer Appreciation Event - Nov 23rd 2019 6-9 PM, LCS PACK**
- **PS/PreK Parent Teacher Conferences - Nov 25th-26th 2019**
- **St. Nick's Shop - Dec 2nd-6th 2019, 8:00AM-4:00PM, LCS Library**
- **Your Pie Dine Out Fundraiser Night, Dec 4th 2019**
- **Trivia Night (adults only), Dec 6th 2019, 6:30PM, LCS Gym**

President (Lindsey Jennings)

- The executive committee meet at 5:00PM tonight to discuss the budget, we didn't get it finalized but made progress and will be approved by the end of the week via group email.
- T2 Productions have been booked to record all the Christmas Concerts again this year. Todd Tubbs is the videographer. It was agreed that we will charge \$15 for the DVD if ordered ahead of time and \$20 at the door. Lindsey will get order forms finalized and sent home twice, once before Thanksgiving and again before the week of the concerts. It will also get copied into the newsletter and post to the LCS Facebook page.
 - Ms. Alongi will make sure the church lighting is brighter this year, last year the low lighting made it difficult to see.
 - Lindsey encouraged everyone to take part in the H&S Corporate Fundraisers to help increase our income so that we do not need to make cuts in the 2020/2021 budget. See Brooke's Corporate Fundraising report for more info.
 - For our December meeting if you'd like to participate in gift exchange, bring a gift approximate value of \$10 (try to use Scrip to buy). Megan will find a location for the meeting where we can still have a productive meeting, but have food and fun to celebrate the holidays.

Ex-Officio (Angie Kaney)

- 1st Day School Supplies
 - Survey about 1st Day School Supplies went well with overwhelmingly positive feedback. Teachers can request product changes if they'd like to do so.
 - We earned \$334, the check arrived on 9/10/19. A total of 117 kits were purchased, up from 89 last year.
 - 1st Day School Supplies, motioned for H&S to sign commitment form with 1st Day School Supplies for the 2020/2021 school year. Brooke 2nd motion. Took a vote all in attendance were in favor.
- Volunteer Appreciation Night will be held on November 23rd from 6-9PM. The Stewardship Commission with the church is hosting the event as a special way to thank all the volunteers in our community. Please RSVP and know free childcare will be provided!!

President Elect (Megan Stopulos)

- No Report

Treasurer / Treasurer-Elect / Treasurer Ex-Officio (Rebecca Gimbel / Jill Tandy / Mary Guy)

- We are close to having firm numbers for the budget. Rebecca will be representing H&S on the Board of Education Finance Committee. This will allow H&S to align our budget along the side of the school budget.
- Motioned to combine the 3 Quickbook subscriptions (H&S, Starry Night and School) into 1 with sub-accounts. Megan 2nd motion. Took a vote all in attendance were in favor.

- Staff recognition needs to be done with items and not SCRIP gift cards. Tax law requires gift cards be reported as taxable income, thus they do not receive the full amount. All agreed that this would not be something we would want to do as we are showing recognition, thus we will buy SCRIP cards to buy the gift(s).
- The fall Book Fair was a success, Kris Girsakis thought it may have been one of the most successful ones they've had. We will try to use the "Scholastic Dollars" in creative ways throughout the year.
 - Thank you notes were given to H&S from students and Mrs. Willits regarding the book fair.

Volunteer Coordinators (Meghan Cornish / Erin Emerle)

- Things are going well, always could use more help at lunch and recess, but that is usual.
- Looking at making a gift basket of bookmarks for library volunteers. Suggested to look at using Scholastic Dollars to supply this.

Room Parent Coordinators (Jessica Stubbs / Katie Ellis)

- The Halloween parties went well.
- We have kept up delivering "birthday" treats. It was confirmed that the church office has a Keurig (and if the Little Lancer House does not they could easily walk over to the church office).
- We will be confirming the date for the room Christmas parties, Ms. Alongi looked and said most likely it will be Friday, December 20th.

Family Ambassadors (Amanda Kosarek / Jennifer Foley / Kim Jondle)

- Continuing the monthly Preschool/PreK newsletter.
- So many new faces at Trunk or Treat, we received great feedback from some of them. Discussed updating the flyer to this and other "events" that explain the event in more detail. This would help families that haven't attended these events before to gain a better understanding of the event.
- It was suggested that the new family ambassadors send an email to the buddy families and remind them to reach out when events are coming up. Possibly send a list of "upcoming events" to remind buddy families what new families might not understand or might need more explanation of.

Administrator Updates (Ms. Alongi / Mrs. Paul)

- No Report

Teacher Updates (Mrs. Behnke / Mr. Jost / Mrs. Gustafson)

- Legih Johnson thanked the group for the wonderful October birthday treats!
- Becca Ashby would like to acknowledge all of the H&S for everything they do for the school!
- Thank you from all the staff for the wonderful dinners and treats during conferences. We appreciate all of our parents and work they put into making it easier to have a great meal on a long night! Everything was delicious!
- Field Day will be at Veterans Park and Splash Landing (Tuesday, June 2nd). The group decided if it can fit into the budgeted amount the Field Day Committee should use Hy-Vee to cater the lunch.

Hospitality (Jennifer Bradley / Jill Castro / Kristen Grchan)

- Conference meals for teachers went well. A thank you card has been mailed to Olive Garden for their generous donation of salad and breadsticks.
- This committee will be losing of their members and the two remaining members work full time and are worried about staffing/covering of future events. H&S group suggested they get sign up genius' out as early as possible and as long as a person signs up that has knowledge of the event they will be fine. As a H&S group we agreed we will make sure they have the support and assistance needed for all their events.

Publicity (Andrea Vann)

- I have to move the deadline up to Nov 20th this month for the December newsletter due to Thanksgiving.
- Email apyrkosz@yahoo.com if you want anything to be included in the December newsletter.
- Group encouraged Andrea to try forward information to Sheryl and see about getting some of this newsletter into the church newsletter of the bulletin.

Fundraising

SCRIP (Ryan Wermes)

- The \$1000 a month goal has been reached on average, which is great.

Starry Night (Chrissy Hayes)

- We emailed everyone that signed up to help with the event and held our first meeting. It was very productive. Most sub-committees have volunteers assigned to them. We will begin to ask for sponsors and donations once the request letter has been approved.
- Ms. Alongi has received them and will finalize the wording (the items need to be broad versus specific) and get them sent back to Chrissy within a few days.

Corporate Fundraising (Brooke Heckinger)

- Requested that H&S members become active in the other forms of corporate fundraising such as the Shoparoo app, signing up for the Kwik Star debit card, etc.
- Help spread the word to other Lourdes families, the more people we get participating in these the more funds we will be able to bring into the school.
- Shoparoo is super easy, but it will take many families entering many receipts to receive the money.
- Kwik Star locations are popping up everywhere and they are really a great place to get so many items. The debit card is just that, purchases come right out of your bank acct and they send a check to the school! Plus, you still earn rewards like free milk, oj, or food items.
- Shop with Scrip, the more you use it the easier it becomes! Thanks for all you do team!

Monthly Restaurant Fundraising (Courtney Clark / Sarah Shenk)

- December 4th Your Pie
- In contact with The Foundry, Chick-fil-a, and QC Pizza for future months.

Spirit Wear (Linda Mosher)

- No Report

OPEN DISCUSSION / COMMENTS / QUESTIONS / CONCERNS

- None

CLOSING PRAYER.

UPCOMING HOME & SCHOOL MEETINGS

- Monday, December 9, 2019 / 6:00 PM / location to be announced
- Thursday, January 9, 2020 / 6:00 PM / Lourdes School Library
- Thursday, February 13, 2020 / 6:00 PM / Lourdes School Library
- Monday, March 9, 2020 / 6:00 PM / Lourdes School Library
- Monday, April 6, 2020 / 6:00 PM / Parish Rectory Conference Room
- May Meeting TBA