

**Lourdes Catholic School – Board of Education**  
**Tuesday, 12/15/2020 - 6:00 PM**  
**Virtual Meeting Via Zoom**  
**Minutes**

**Attendees:**

	<b>Voting Members</b>		<b>Non-Voting Members</b>
x	Tom Melchert – President	x	Jennifer Alongi - Principal
x	Mark Martinez – Vice President	x	Sheryl Lackey – Business Manager
x	Dave Reilly – Secretary	x	Megan Stopulos - H&S President
x	Rev. Jason Crossen – Pastor		Rev. John Lamansky – Parochial Vicar
x	Sandra Adamson	x	Amy Paul-Assistant Principal
x	Tyler Edwards	x	Gloria Mesick – Teacher Representative
x	Tony Lemek		Victoria McCollum – Teacher Representative
x	Donica Mocosak	x	Dan Colbrese – Athletic Director
x	Brian Nikulski (and SJV Representative)	x	Emily Andes – Director Faith Formation
	Tom Quinn		Brett Adams-Coordinator of Evangelization & Youth Ministry
x	Kurt Tressel		Kelly Bush – Liaison BOE/Parish Council
	TBD		Ryan Wermes (SCRIP)
			John Leinart- (AHS Rep)

- 1) **Call to Order** – 6:04 pm
- 2) **Opening Prayer** – offered by Jennifer Alongi
- 3) **Introduction of Guests** - None
- 4) **Approval of Agenda** – Motion offered by Kurt T., second by Tyler E., motion passed by board
- 5) **Approval of Minutes** – Motion offered by Kurt T, second by Tony L, motion passed by board
- 6) **Open Forum** – no items
- 7) **Old Business or New Business** – no items
- 8) **Father Jason Crossen Report**
  - Have been focusing on Advent and Christmas liturgy plans taking in to consideration the current COVID-19 rates
  - Study for Bettendorf Catholic Parish and School continuing to progress, discussions regarding facility funding plans beginning
- 9) **Principal Report** – see report
  - Projected student volume for next year looks very good for this time of year, positive response from families so far
  - At this time no spread of COVID at school, few cases believed to have been contracted elsewhere

- Proposed parishioner tuition rates in report are consistent with all other Catholic schools in diocese
- Tithing suggestion for families sending students to LCS is recommended at a level that is close to offsetting parish subsidy for one student, suggested tithing is \$42 per week
- Motion to approve tuition rates as proposed in report offered by Dave R., second by Brian N., motion passed by board

**10) Business Manager's Report** – see report

- Following diocesan audit and conducting an account comparison with other schools, the boosters checking account will be closed at the end of the year. Dan will explore needs for remaining balance in account.

**11) Special Interest Group Reports:**

- Boosters/AD Report – comments by Dan C.
  - Exploring using funds to purchase new volleyball system. System would consume the budget and would require an additional \$700 to cover the cost. Dan will review the need with Sheryl and options to cover.
  - Plan has been developed how to execute a volleyball season. Proposal includes play time limited to 45 minutes, no spectators. Athletes arrive, play during dedicated time then must leave.
- Home & School Association – see report, comments shared by Megan
  - Continuing to work with finance committee on budget approval
- Teacher Representative – see report, comments shared by Gloria Mesick
  - Toys for Tots was a success and enjoyed by students, great chance to give back
- Scott County Catholic Schools Advisory Board – no report
- Assumption High School – no report
  - Tom M. encouraging to review tax deduction opportunity with MV STO
- Parish Council Report – no report
- School Improvement Advisory Committee – no report

**12) Religious Education Reports** – see report, comments shared by Emily

- Providing devotional e-mails daily during Advent
- Middle School youth group meets twice per month. HS group meeting on Sunday evenings
- Sacrament preparations are continuing, classes being held via Zoom

**13) Board Committee Reports:**

- Finance – next meeting on 12/17. Approved tuition rates will be used for budgeting.
- Policy & Procedure
  - Second reading of policy 615.A – Internet Usage Policy
    1. Confirmed language matches Diocesan policy with exception of single sentence referencing separation of the personal device policy
    2. Motion to approve as written offered by Dave R., second by Sandra, motion passed
  - Second reading of policy 210.1A – Board of Education Election Procedure
    1. Motion to approve as written offered by Mark, second by Tony, motion passed
  - First reading of policy 210.4A – Board of Education General Powers and Duties
    1. Motion to approve as written with changes to Our Lady of Lourdes Church title and St. John Vianney Church title, offered by Mark, second offered by Tyler, motion passed
- Grant Writing – no report
- Public Relations / Marketing – no report, comments offered by Tyler
  - Will be shooting another in school video for one more in school video post by end of year
  - Chic Filet fundraiser supporting LCS happening today
  - Tony asked question about marketing outside of social media. Tyler responded in past years we have had in person events, given current restrictions of COVID marketing is primarily through Facebook. Have a few printed publications that Lourdes is included in as well.

1. All parishioners of Our Lady of Lourdes Church, St. John Vianney Church and LCS families should be receiving a copy of XXX magazine. If not receiving send Jennifer Alongi an e-mail and she will have you added to the distribution list.
- e. St John Vianney Update – no report
- f. Executive – Tom offered thanks to LCS teachers for efforts to work through COVID environment

**14) Closing Prayer** – offered by Fr. Crossesn,

**15) Adjourn Regular Session** – motion made by Brian, second by Tony, motion passed by board

**16) Closed Session If Needed** – N/A

**17) Adjourn** – meeting adjourned 7:08 pm

**Upcoming Meetings:**

- Tuesday, January 19, 2021, 6 PM
- Tuesday, February 16, 2021, 6 PM
- Tuesday, March 23, 2021, 6 PM
- Tuesday, April 20, 2021, 6 PM
- Tuesday, May 18, 2021, 6 PM
- Tuesday, June 15, 2021, 6 PM