

**Lourdes Catholic School – Board of Education**  
**Tuesday, 01/19/2021 - 6:00 PM**  
**Virtual Zoom Meeting**  
**Minutes**

**Attendees:**

	<b><u>Voting Members</u></b>		<b><u>Non-Voting Members</u></b>
x	Tom Melchert – President	x	Jennifer Alongi - Principal
X	Mark Martinez – Vice President	X	Sheryl Lackey – Business Manager
X	Dave Reilly – Secretary	X	Megan Stopulos - H&S President
X	Rev. Jason Crossen – Pastor	x	Rev. John Lamansky – Parochial Vicar
x	Sandra Adamson	X	Amy Paul-Assistant Principal
	Tyler Edwards	X	Gloria Mesick – Teacher Representative
x	Tony Lemek	x	Victoria McCollum – Teacher Representative
x	Donica Mocosak	x	Dan Colbrese – Athletic Director
x	Brian Nikulski (and SJV Representative)		Emily Andes – Director Faith Formation
X	Tom Quinn	x	Brett Adams-Coordinator of Evangelization & Youth Ministry
x	Kurt Tressel		Kelly Bush – Liaison BOE/Parish Council
	TBD		Ryan Wermes (SCRIP)
			John Leinart- (AHS Rep)

- 1) **Call to Order** – called to order 6:04 pm
- 2) **Opening Prayer** – offered by Ms. Alongi
- 3) **Introduction of Guests** – none
- 4) **Approval of Agenda** – Motion to approve offered by Kurt, second by Donica, agenda approved by board
- 5) **Approval of Minutes** - Motion to approve offered by Kurt, second by Donica, minutes approved by board
- 6) **Open Forum** – none
- 7) **Old Business or New Business** – none
- 8) **Father Jason Crossen Report** – comments provided by Father Crossen
  - Father provided update regarding the transition of trustees on the parish corporate board
  - Final Meitler report for Bettendorf planning has been completed. Bettendorf planning committed is currently reviewing the phase 1 recommendations provided by the study. Phase 1 includes recommendations for two committees; one to work on recommendations for further collaboration between the parishes and a second for facility planning.
  - Seminarian, Isaac Dushet, will be joining Our Lady of Lourdes Parish as an intern beginning towards the end of the January

**9) Principal Report** – see report, additional comments offered by Jennifer Alongi

- Have now had six students test positive for COVID in total, no known transmissions have taken place within the school
- As of this meeting date we have 206 Pre-school through 8<sup>th</sup> graders pre-registered to attend Lourdes Catholic School next year, 158 have paid the registration fee
- Teachers and staff are preparing for Catholic school's week which is the first week in February
- Based on current projections for enrollment the administration is anticipating the same staffing levels as last year
- Tom M. asked if any information regarding vaccination for teachers had been obtained; Ms. Alongi shared that staff information has been provided to Scott County, anticipate vaccination will begin next week.

**10) Business Manager's Report** – see report, comment offered by Sheryl Lackey

- School had surplus of \$9,300 for the month, pleased with results. December was a good month for income.
- Working with Dan Colbrese on final purchases from boosters account including volleyball system. Following volleyball system purchase the boosters account will be closed by end of February per recommendation from diocesan audit.

**11) Special Interest Group Reports:**

- a. Boosters/AD Report – no report, updates provided by Dan Colbrese
  - Volleyball is scheduled to begin in February
  - Components of new volleyball system are already arriving
- b. Home & School Association – see report, additional updates provided by Megan
  - St. Nick's workshop was held virtually, will attempt to return to in person next year
  - Putting together box lunch for teachers, working on videos to share as highlights of the week
  - Starry Night – working on plans for virtual date, will not be in person this year. Brian N. asked if possibly have outside later in the year. Given current situation with COVID plans have been for virtual. Tom suggested considering what could be possible as things are changing quickly, if could do in person in May that would be good.
  - Next years budget is tentatively approved, will be taken to the finance committee for final approval
- c. Teacher Representative – see report
- d. Scott County Catholic Schools Advisory Board – no report
- e. Assumption High School – see report
- f. Parish Council Report – no report, there was not a December meeting, next meeting Jan. 26th
- g. School Improvement Advisory Committee – no update

**12) Religious Education Reports** – see report, additional updates provided by Brett Adams

- Continuing to meet virtually for confirmation prep, religious education and youth nights
- Making preparations for Lent
- NCYC information will be coming out within the next couple of weeks. At this time the conference is being planned for in person at the end of November
- Jennifer asked for clarity on providing information to people who ask about becoming Catholic. Emily Andes can provide information to those enquiring, first step is an intake meeting with Emily to understand where people are on their journey.

**13) Board Committee Reports:**

- a. Finance – no report, next meeting will be Jan. 21
- b. Policy & Procedure –
  - First reading – 210.1C Board of Education Membership
    1. Motion to approve revisions as written offered by Mark, second by Tony, motion passed
  - First reading – 210.4B Board of Education Execution, no changes

1. Motion to approve as written offered by Donica, second by Mark, motion passed
  - First reading – 210.4C Board of Education Election of officers, no changes
  - 1. Motion to approve as written offered by Tony, second by Donica, motion passed
  - First reading – 210.4D Board of Education Meeting Times, no changes
  - 1. Motion to approve as written offered by Donica, second by Tony, motion passed
- c. Grant Writing – no report
- d. Public Relations / Marketing – no report
- e. St John Vianney Update – no report
- f. Buildings and Grounds – no report, updates provided by Tony
  - New washer and drier have been ordered as well as volleyball system
  - No open work orders
  - Commented that maintenance team is doing excellent job of keeping sidewalks clear of ice and snow
- g. Executive Committee – no report

**14) Closing Prayer** – Closing prayer offered by Fr. Lamansky

**15) Adjourn Regular Session** – Meeting adjourned at 6:50 pm

**16) Closed Session If Needed** – N/A

**17) Adjourn**

**Upcoming Meetings:**

- Tuesday, February 16, 2021, 6 PM
- Tuesday, March 23, 2021, 6 PM
- Tuesday, April 20, 2021, 6 PM
- Tuesday, May 18, 2021, 6 PM
- Tuesday, June 15, 2021, 6 PM