

Lourdes Catholic School – Board of Education
Tuesday, March 23, 2021 - 6:00 PM
Virtual Zoom Meeting
Minutes

Attendees:

	<u>Voting Members</u>		<u>Non-Voting Members</u>
x	Tom Melchert – President	x	Jennifer Alongi - Principal
x	Mark Martinez – Vice President	x	Sheryl Lackey – Business Manager
X	Dave Reilly – Secretary	x	Megan Stopulos - H&S President
x	Rev. Jason Crossen – Pastor	x	Rev. John Lamansky – Parochial Vicar
x	Sandra Adamson	x	Amy Paul-Assistant Principal
x	Tyler Edwards	x	Gloria Mesick – Teacher Representative
x	Tony Lemek	x	Victoria McCollum – Teacher Representative
	Donica Mokosak	x	Dan Colbrese – Athletic Director
x	Brian Nikulski (and SJV Representative)		Emily Andes – Director Faith Formation
x	Tom Quinn	x	Brett Adams-Coordinator of Evangelization & Youth Ministry
x	Kurt Tressel		Kelly Bush – Liaison BOE/Parish Council
	TBD		Ryan Wermes (SCRIP)
			John Leinart- (AHS Rep)

- 1) **Call to Order** – called to order at 6:05
- 2) **Opening Prayer** – offer by Father Lamansky
- 3) **Introduction of Guests** – Brian Mosher
- 4) **Approval of Agenda** – motion offered by Mark, second by Dave, motion passed by board
- 5) **Approval of Minutes** – motion offered by Brian, second by Sandra, motion passed by board
- 6) **Open Forum** – no items
- 7) **Old Business**
 - Previous Board Discussion – As follow up to the last meeting, Tom Melchert reviewed the purpose of the Board of Education and how the board should function. As a board, and leadership of the school, we need to continue to be willing to challenge ourselves and discuss opposing points of view with each other, so we grow. As the leadership team we need to have high expectations and strive to raise the bar. Challenging each other and taking in feedback will help us do that. If possible, topics that will generate discussion should be brought to the president of the board in advance of the meeting so they can appropriately be included in the agenda.
- 8) **New Business**
 - The diocesan leadership has asked that Lourdes Catholic School, and other schools in the diocese not pursue the second PPE loan

- EANS (Emergency Assistance for Non-public Schools) Grant – funding is available through this grant to support school expenses related to the impact of COVID-19. LCS will apply for this grant. Details of how the grant can be used are currently being reviewed by the business manager and school administration.
 - i. Motion made to allow the school to apply the EANS grant by March 31 and if granted funds will be applied to the school as determined appropriate by the administration; motion offered by Kurt, second by Dave, motion passed by the board.

9) **Father Jason Crossen Report** – comments offered by Father Jason

- Father is meeting with Andy Craig regarding the Scott County Catholic Schools system. All Catholic Schools in the county will be moving to single unit, multiple schools under one organization, within the next few years. There will be shared services and support for all locations.
- Bettendorf parish planning – following the review with the bishop the decision has been made to move forward maintaining two parishes in Bettendorf for the next several years. Two committees will be established. One to review how St. John Vianney and Our Lady of Lourdes parishes can work more closely together. Second committee will review facility needs, including the relocation for Lourdes parish and the school as well as explore needs and opportunities for shared facilities including a shared faith formation center and school.
 - i. This information will be communicated via letter from the bishop to parish leadership

10) **Principal Report** – see report, additional comments offered by Ms. Alongi

- Since report was submitted, we have had an additional student test positive for COVID19, currently have two students out with COVID that was contracted from family members over spring break
- Proposed calendar for the 2021-2022 school year has been reviewed by teachers and proposed for approval. Very similar to Bettendorf as well as Assumption with few minor exceptions. Motion to approve calendar as presented was offered by Sandra, seconded by Mark, motion was approved by the board.
- Enrollment for next year is very strong, highest can recall at this point in the process.
- School sign blew down over spring break, currently working with Home and School for solutions to replace.
- Question was asked whether all staff that desired to receive COVID-19 vaccine have been able to receive it, Ms. Alongi responded that yes all desiring the vaccination have received both doses.

11) **Business Manager's Report** – see report, comments shared by Sheryl

- Following the meeting with the bishop focus will be on EANS grant vs. PPP
 - i. Many details to be worked out regarding timing requirements for spending money from the EANS grant as well as how to collect funds, requirements and processes of the grant are currently being reviewed.
- Continuing to work through converting the chart of accounts to the Scott County Catholic Schools chart of accounts that has been requested by the Scott County Schools committee. Changes to the chart of accounts are significant, and need to make further adjustments prior to presenting the proposed budget for next year.
- Motion made to approve the administration's and finance committee's recommendation of 2021/2022 school year salary increases of 1% to teacher base plus step increase as well as non-exempt employee salary increase of 3% made by Kurt and seconded by Tyler, motion approved by board.

12) **Special Interest Group Reports:**

- Boosters/AD Report – comments offered by Dan
 - i. Girls were able to complete a successful volleyball season, last games were played at home on the new volleyball system.
 - ii. Basketball season has started, practices officially start this week. 6th grade boys will play up with 7th graders to complete a full team.
 1. Dan will be coaching the 6th/7th grade team himself as there was not a parent volunteer.

- Home & School Association – see report, additional comments offered by Megan
 - i. There was not a meeting in March due to Spring Break
 - ii. Starry Night auction has begun this week, more than 600 items to bid on
- Teacher Representative – see report, comments offered by Mrs. McCollum
 - i. Classes getting ready for Iowa Statewide Assessment of Student Progress (ISASP) testing, all grades have been practicing and ensuring students are ready for the online testing
 - ii. Grades 3-8 were able to complete reconciliation, grateful for chance to do this since it was not possible during Advent
 - iii. Tom M. commented that he had the opportunity to go into the school, it was great to see students and witness how students have adapted to the environment this year. Thanks to all teachers that have led the way this year.
 - iv. Ms. Paul added comments about 8th grade working on live stations of the cross which will be performed on April 1st. Parents and the public are invited to attend the performance. It will also be live streams for students in the school as well as on Facebook.
- Scott County Catholic Schools Advisory Board – no update
- Assumption High School – see report
- Parish Council Report – no report, parish council is meeting at same time this month
- School Improvement Advisory Committee – no updates

13) Religious Education Reports: - see report, comments provided by Brett Adams

- Isaac Doucette is leading another group starting March 30th
- Continuing with youth nights virtually, looking at possibility to get some in person opportunities scheduled outside
- Put together Lourdes youth bible challenge, students are challenged to read through an entire gospel one chapter at a time. Engage youth with reading the bible.
- Confirmation preparation continuing, mass will be said by the bishop on April 22nd. 12 candidates in the program.
- Continuing to work with the diocese and leaders of NCYC, total tickets will be limited to 10,000 this year. Cost will increase to participate, amount depending on required COVID protocols. **If we do not** participate in NCYC, exploring options to feed that thirst.

14) Board Committee Reports:

- Finance – no report, continuing through changes in chart of accounts.
- Policy & Procedure – Policies presented by Kurt
 - i. 213A – Board of Education Meeting Format
 1. No changes. Motion to accept as written made by Sandra, second by Tom Q., motion approved. No further readings required.
 - ii. 213B - Open Forum for Regularly Scheduled Board of Education Meetings
 1. **Minute** change to include “notification will be given by President of Board”. Motion to approve as written offered by Tony, second by Tyler, motion approved. No further readings required.
- Grant Writing – EANS is current focus
- Public Relations / Marketing – no report, comments offered by Tyler
 - i. Committee has not met since last BOE meeting
 - ii. Tyler working on video to be a virtual tour of the school that can be placed on website
- St John Vianney Update – nothing further than comments previously provided by Fr. Jason
- Buildings and Grounds – no report beyond Business **Manager’s** report
- Executive – no report

15) Closing Prayer – offered by Fr. Crossen

16) Adjourn Regular Session – adjourned 7:19 PM

17) **Closed Session If Needed – N/A**

18) **Adjourn**

Upcoming Meetings:

- Tuesday, April 20, 2021, 6 PM
- Tuesday, May 18, 2021, 6 PM
- Tuesday, June 15, 2021, 6 PM