

Lourdes Catholic School – Board of Education
Tuesday, 11/17/2020 - 6:00 PM Minutes
Virtual Meeting Via Zoom

Attendees:

	<u>Voting Members</u>		<u>Non-Voting Members</u>
x	Tom Melchert – President	x	Jennifer Alongi - Principal
x	Mark Martinez – Vice President	x	Sheryl Lackey – Business Manager
x	Dave Reilly – Secretary		Megan Stopulos - H&S President
x	Rev. Jason Crossen – Pastor		Rev. John Lamansky – Parochial Vicar
x	Sandra Adamson	x	Amy Paul-SAM
x	Tyler Edwards	x	Gloria Mesick – Teacher Representative
x	Tony Lemek	x	Victoria McCollum – Teacher Representative
	Donica Mokosak	x	Dan Colbrese – Athletic Director
x	Brian Nikulski (and SJV Representative)		Emily Andes – Director Faith Formation
x	Tom Quinn	x	Brett Adams-Coordinator of Evangelization & Youth Ministry
x	Kurt Tressel		Kelly Bush – Liaison BOE/Parish Council
	TBD		Ryan Wermes (SCRIP)
			John Leinart- (AHS Rep)

- 1) **Call to Order** – 6:04 pm
- 2) **Opening Prayer** – offered by Fr. Jason Crossen
- 3) **Introduction of Guests**
 - Jen Foley – H&S President-Elect
 - Sarah Snyder
 - Miranda Lawrence
- 4) **Approval of Agenda** – Motion offered by Kurt T., second by Tony L., motion passed by board
- 5) **Approval of Minutes** – Motion offered by Kurt T., second by Tony L., motion passed by board
- 6) **Open Forum** – no items
- 7) **Old Business or New Business** – no items
- 8) **Father Jason Crossen Report**
 - Leadership review of Bettendorf Catholic Planning study was held the evening of 11/17
 - Opportunity to obtain land in NE Bettendorf currently being reviewed
 - Collaboration with SJV is continuing to create the right long-term plan for Catholicism in Bettendorf. The plan includes parish, education and facility needs.

- Meitler study is coming to a conclusion and beginning core team is beginning to provide recommendations.

9) Principal Report – see report

- At this time LCS continues to have had one student and one staff member with confirmed COVID-19. Neither obtained the virus at school or is known to have spread the virus at school.
- Staff is currently feeling increased stress as case counts in the community rise. Leadership is exploring options to provide additional support and options to cope with high stress.
- As public school community schools make decision to move to virtual or not, they must make the decision as a district. LCS continues to monitor all information and is making decisions that is right for the LCS school community.
 - As other schools move to virtual, we are seeing an increased interest in Lourdes enrollments by families that want their students be in an in person instructional environment rather than virtual.

10) Business Manager’s Report – see report

- Good month for income however expenses are also higher, current YTD loss slightly higher than budgeted
- Receivables are improving following active efforts by finance office to collect outstanding payments
- Parish finance committee has reviewed the audit completed by the Diocese. A response is being drafted by the finance committee as follow up to the audit results requesting a reduced number of checking accounts related to the school included those used for school affiliated organizations
- EAP has been put in place for staff, also available for families

11) Special Interest Group Reports:

- Boosters/AD Report – no report
 - AD’s have met and are working on policies and procedures to be ready in event sports can begin
 - If sports are approved it will most likely be just volleyball, potential Feb. to Spring Break season
- Home & School Association – see report, in addition Jen Foley provided an update
 - Home & Schools is current reviewing ideas for COVID friendly Thanksgiving and Christmas celebration/recognition ideas.
 - Brian N. asked about Starry Night plans – Jen answered no decision has been made at this point
- Teacher Representative – see report, Mrs. McCollum also provide a couple comments
 - Students are falling into routine with the expectations and requirements to manage COVID.
 - Teachers want to be face to face in the school, they are working hard to keep it that way. Many are feeling increased stress with the current pandemic situation.
- Scott County Catholic Schools Advisory Board – no report
- Assumption High School – no report
- Parish Council Report – no report
- School Improvement Advisory Committee – no report

12) Religious Education Reports:

- Director of Faith Formation – see report, Brett Adams provided additional comments
 - RE continues “at home” connection
 - Youth group has transitioned to digital
 - Brett & Emily have been working to develop plans for Advent with daily reflection
 - Search study is being used this year as a replacement to Alpha – currently have four individuals involved exploring becoming Catholic
 - Working to reach out and connect with new Parish members

13) Board Committee Reports:

- Finance – no report, first meeting scheduled for Thursday, November 19
- Policy & Procedure – Four policies for review
 - 615.A Internet Safety and Acceptable Use Policy – first reading, Tyler E. motioned to adopt as written, pending confirmation of verbiage for “computer” vs “electronic device”. Motion seconded by Tony L., motion passed

- Discussion regarding verbiage of “computer” vs “electronic devices”. Committee will compare to diocesan policy for consistency prior to second reading.
 - 615.B Employee Internet and Acceptable Use Policy – first reading, motion to approve as written with striking out the school year, made by Tony, second by Tyler, motion passed
 - 210.1A Board of Education Elections – First reading, motion by Tyler, second by Mark, made to approve policy with amendments made to item 6, changes to be reviewed during second reading. Motion passed.
 - 210.1B Term of Office – First reading, motioned to adopt as written with the addition of May, made by Tony L., second by Sandra, motion passed.
- c. Grant Writing – no report
- d. Public Relations / Marketing – no report, update provided by Tyler Edwards
- Reaching about 5000 connections per month via Facebook
 - Continue effort to show in school exposure via Facebook so those than can not enter school can be connected
 - Webstore is again open for spirit purchase
- e. St John Vianney Update – no updates beyond Fr. Jason update
- f. Executive – Update provided on committee assignments

14) Closing Prayer – offered by Fr. Jason

15) Adjourn Regular Session – motion to made by Sandra, second by Tyler, motion passed

16) Closed Session If Needed – N/A

17) Adjourn – meeting adjourned 7:23 pm

Upcoming Meetings:

- Tuesday, December 15th , 2020, 6:00 PM