

**Lourdes Catholic School – Board of Education**  
**Tuesday, 10/27/2020 - 6:00 PM Minutes**  
**Virtual Meeting Via Zoom**

**Attendees:**

	<u>Voting Members</u>		<u>Non-Voting Members</u>
x	Tom Melchert – President	x	Jennifer Alongi - Principal
x	Mark Martinez – Vice President	x	Sheryl Lackey – Business Manager
x	Dave Reilly – Secretary	x	Megan Stopulos - H&S President
	Rev. Jason Crossen – Pastor		Rev. John Lamansky – Parochial Vicar
	Tyler Edwards	x	Amy Paul-SAM
x	Tony Lemek	x	Gloria Mesick – Teacher Representative
x	Donica Mokosak	x	Victoria McCollum – Teacher Representative
x	Brian Nikulski (and SJV Representative)	x	Dan Colbrese – Athletic Director
x	Tom Quinn	x	Emily Andes – Director Faith Formation
x	Kurt Tressel		Brett Adams-Coordinator of Evangelization & Youth Ministry
	TBD		Kelly Bush – Liaison BOE/Parish Council
	TBD		Ryan Wermes (SCRIP)
			John Leinart- (AHS Rep)

1) **Call to Order** – 6:05 pm

2) **Opening Prayer** –

3) **Introduction of Guests** –

Sandra Adamson – Lourdes parishioner, BOE member nominee

4) **Approval of Agenda** – Motion offered by Kurt T., second by Dave R., motion passed by board

5) **Approval of Minutes** – Motion offered by Kurt T., second by Brian N., motion passed by board

6) **Open Forum** – no items

7) **Old Business or New Business** – no old business

**New Business:**

- Committee Assignments – new additions: Tom Quinn (Finance), Tony Lemek (B&G liaison)
  - Tom M. will send list of total committee assignments when finalized
  - Discussion regarding the need for a Building and Grounds liaison. Committee previously existed however was ended due to hired employees to manage facility needs. The building and grounds liaison is a proposed position from BOE to maintain communication and connection regarding facility needs, various committees and the board. Agreed that position would be beneficial.
- New Board Member: Sandra Adamson
  - Introduction of Sandra to the Board of Education

- Motion to approve Sandra as BOE member offered by Kurt, second by Tony, motion passed by board
- Covid Testing Procedures
  - Ms. Alongi provide and update on status of COVID in school and procedures implemented to mitigate. All policies being followed well by students and staff. To date there have not been any positive tests of students or staff.
  - Cases are beginning increase at Scott County schools as a whole. Positivity rates are being monitored closely.
    - Mark M. has asked about availability for school for practices for programs such as FLK. Several Lourdes students involved. Risk of exposure to COVID is higher if practicing in public facilities with more people than if open school gym without others. Tom M. reminded that FLK is not school or Assumption sponsored. Jennifer reiterated that Lourdes is following activity guidelines provided by the diocese.
    - Dave R. commented that extracurricular, yet controlled activities offered by the school are desired. Students social and mental health during is a concern, social extracurricular activities are desired to meet those needs. Current guidelines from diocese and school limit those opportunities which is increases familie’s pursuit of options for activity elsewhere. Options within the school “bubble” are desired by some.

**8) Father Jason Crossen Report – no report**

**9) Principal Report – see report**

- Encourage all BOE members and parents to complete Digital Culture training <https://cleanheart.online/courses/digital-culture-kids>
- Ms. Alongi shared that Starry Night funds will be used to purchase three additional water bottle fillers. These will create additional opportunities to fill water bottles at more convenient locations for all students.

**10) Business Manager’s Report – see report**

- State of parish financial updated will be presented during this Sunday’s masses
- Receivables are getting a lot of attention to catch up on uncollected payments. Payments continue to come in slower than in past years.
- Four-year-old program payments are now being released from the state
- Mrs. Mcollum asked if new video equipment purchased for the parish can be used to stream Wednesday masses for better experience in classroom. Sheryl will explore this option for the school.

**11) Special Interest Group Reports:**

- a. Boosters/AD Report – no report
  - Reviewing needs for Starry Night wish list, will be adding new volleyball system to list
  - Current intent is for sports to begin in January, that decision is pending diocesan and school leadership decision and changes to current activity guidelines.
- b. Home & School Association – see report
  - Six families are participating in the Halloween home decoration drive by to occur 10/30
  - Excellent results from 2020 virtual Starry Night fundraiser
  - Sheryl provided special thanks to Home & School for providing the school directories.
- c. Teacher Representative – see report
- d. Scott County Catholic Schools Advisory Board – no report
- e. Assumption High School – see report
  - Tom M. will reach out to John L. and learn more about expectations and needs for the Lourdes policy and procedure committee to manage updated policy as changes come to the Scott County Catholic schools
- f. Parish Council Report – no report, Sheryl provided update on new parish council members
- g. School Improvement Advisory Committee – no report

**12) Religious Education Reports:**

- Director of Faith Formation – see report

- Religious Education is meeting once per month, limited to ½ hour following diocesan guidelines.
- Report from Meitler Group regarding opportunities for Lourdes and SJV to provide faith formation, at all levels, will be forthcoming.

**13) Board Committee Reports:**

- a. Finance – no report
- b. Policy & Procedure – schedule provided for policies to be reviewed this year
- c. Grant Writing – no report
- d. Public Relations / Marketing – no report
- e. St John Vianney Update – no report
  - Brian commented a lot of moving pieces with planning project for Bettendorf Catholic churches and school, their has been great collaboration between the parishes.
- f. Executive – no report
  - Committee assignments – Tom M. will send list of assignments to the BOE members

14) **Closing Prayer** - offered by Tom M.

15) **Adjourn Regular Session** – Motion offered by Kurt, second by Dave, motion passed by board.

- Meeting adjourned at 7:22 pm

16) **Closed Session If Needed** – N/A

17) **Adjourn**

**Upcoming Meetings:**

- Tuesday, November 17<sup>th</sup>, 2020, 6:00 PM