

Lourdes Home & School Meeting Minutes - February  
(2/10/25)

Location: Mrs. Heck's Classroom

**Attendees:**

<b>2024/2025 Home &amp; School Board</b>		<b>Teachers/Staff</b>	
President: Julie Rosales	X	Katie Selden	
President - Elect: Andrea Reilly	X	Danielle Behnke	X
Ex-Officio: Melissa Nelson			
Secretary: Stephanie Larson	X		
Treasurer: Marie Morlok			
Treasurer - Elect: Eric Norberg			
Room Parent Coordinator: Cassandra Berneking	X		
Newsletter: Alison Meier			
Volunteer Co-Chairs: Kristina Katherman		<b>Community/Committee Chairs</b>	
Volunteer Co-Chairs: TBD/OPEN POSITION		Kristine Girsakis	X
Hospitality Coordinators: Ashley Ramos	X		
Hospitality Coordinators: Erin Crigger			
Hospitality Coordinators: Mercedes Nelson	X		
Hospitality Coordinators: Melissa Zumdom			
Hospitality Coordinators: Emily Bintz			
Hospitality Coordinators: Chloe Castle			
New Family Ambassadors: Bronya Conner	X		
New Family Ambassadors: Becky Burke	X		
New Family Ambassadors: Conor Flaherty			
Starry Night: Jen Foley	X		
Starry Night Elect: Betsy Flaherty	X		

Meeting called to order: 6:06 pm

February Agenda

Approval for the February meeting minutes can be found here:

[📄 February 10, 2025 -- Approval of Minutes \(Responses\)](#)

1. Opening Prayer and Welcome
2. Committee Reports
  - New Family Ambassadors
    - Looking ahead to the first semester at SJA and pre-planning, considering breaking into groups based on the larger quantities of needs PreK-K and 1-8 possibly.

- Once registration numbers come back we'll have a better idea of what to expect and how much we'll need to scale up for new family ambassadors next year and what size of groups to do.
- We may need to consider nominating some new families to help the anticipated uptick in newer families that may enroll at the new school.

#### Hospitality

- 1/17 - End of 2nd quarter teacher treat and lunch was mini charcuterie boxes that had gluten free and a vegetarian option and they were a huge hit everyone loved them. They were fabulous, beautiful, great size, everyone should buy these boxes, we're going to buy these boxes again... if you didn't read that in a presidential voice you missed out.
- Looking ahead to the next teacher lunch, maybe a fiesta theme, we haven't done tacos yet this year.
- Catholic Schools week buddy lunch was a success and went very smoothly to do 3 groups.
- Right after Starry Nights is conferences, there are plans for 2 meals. Tuesday would be the day to bulk up if there are leftovers from Tuesday they'll likely go because there's more activity at night through the week. Thursday items that are grab and go but still a meal instead of a snack would be the way to go, leftovers aren't ideal for Thursday but that's the night teachers generally have more time to eat as Tuesday is more packed.

#### Newsletter

- Main theme is Starry Nights, it was just sent out with the Principal's post, many missed it so we'll have a separate email and send it again so it's not missed.
- Preschool and Pre-K roundup and registration deadlines.

#### Room Parents

- Teacher luncheon on Friday 1/31 went well.
- K-5 Valentine's Day parties are in the works for Friday.

#### Treasurer Report

- Remind all teachers of the ***March 1st deadline for allotment.***

#### Starry Nights Fundraiser

- Saturday, March 1st, 2024  
@ the Stardust - 218 Iowa St Davenport event runs until 9pm.
- There is a block of rooms set up at Blackhawk Hotel and there will be an after gathering at Last Picture House.
- Website up and running, please buy your tickets!
- Everyone is welcome to participate, more support needed please!

- 12 sponsors so far and 87 tickets total so far, marketing like crazy now and this week we'll be advertising to the parishes so buy now before they're gone!
- We're also maximizing seating to the best of our ability so don't be discouraged that seats are not guaranteed, it's likely that you may get a seat. It's just a tight space so they can't be promised.
- Raffle ticket sales aren't where we want them yet, please sell your raffle tickets!
- 8 teacher parties, lot's of handmade with love auction items and art
- Car is going to be up for auction at the tail end of the night and SJA Foundation will handle that part.
- Upcoming meetings 2/13 at 7pm, 2/16 at 10am, 2/17 at 10am for entering auction items. Planning meeting 2/20 at 6pm.

### 3. School Reports

#### Principal's Report - Mrs. Selden

- Current re-enrollment for next year is 53% but it's open to existing families until 2.28 so it's hard to gauge.
- Discussion about an enrollment day or questions and answers night around the building fee information etc.

#### Teacher's Report - Mrs. Behnke

- Thank You for the charcuterie boxes they were very well received and beautiful too!
- Starry Night Teacher Experiences - there are 8!
- Will give the reminder about teacher allotments.
- Looking at wish lists for Starry Nights because of the transition to the new school a lot of teachers don't know what they'll want or need so will there be a flat fund or do we need a list or can it be a combination? We'd like to do a combination because some know they need key items.
- Feedback and changes for 1st Day of school supplies lists... brands and quantities.

### 4. Upcoming Events & Activities Recap

- Registration deadlines and priority placement for new families if registered by 2.28
- Starry Nights Auctions begin online 2.24
- Starry Nights 3/1
- Conferences 3/11 and 3/13
- Spring Break 3/14-3/23

### 5. Other Business

- Updates on SJA phase 2 and collaboration efforts.

- Commemorative Bricks still on hold but still being discussed as a continued fundraiser.
- First look Gala
- Alumni dinner
- SJAF needs phase 2 volunteers to help with school family asks and people to reach out to area businesses. They also need skills based volunteers for marketing, grant writing, legacy gifts, and alumni committees.

6. Closing Prayer

7. Upcoming Meetings at 6pm

- Mar. 10
- Apr. 7
- May 12

Meeting ended at 7:50 pm  
Respectfully submitted,  
Stephanie Larson  
Secretary